ROSEMONT EXPOSITION SERVICES

exhibitor SERVICES manual

Windy City Gift Show

July 26-29, 2014

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For your convenience, the services and show information available through RES and the Donald E. Stephens Convention Center have been categorized and color coded. Please use this sheet as a reference guide when looking for a particular form.

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RES CUSTOMER SERVICE CONTACT INFORMATION

General
847-696-2208
customerservice@rosemontexpo.com

Kim Keeling
847-993-4054
kimkeeling@rosemontexpo.com

Bernie Buttitta
847-993-4815
bbuttitta@rosemontexpo.com

Linda Talaber
847-993-4657
ltalaber@rosemontexpo.com

Visit RESEXPO.com for Online Ordering

RES
www.resexpo.com

Show Specials

Show Your Badge DINING SPECIALS

Present your badge at any of the following Rosemont area restaurants and receive special offers with a purchase of an entree!

ROSEMONT AT YOUR SERVICE

Harry Caray's Restaurant
Complimentary Harry's Tiramisu and Coffee
Limit one per table
10233 W. Higgins Rd.
847-699-1200

McCormick & Schmick's Seafood & Steaks
Complimentary Brushetta Appetizer
Limit one per table of four
5320 N. River Road
847-233-3776

Pancakes Eggcetera
10% OFF of Your Bill
Valid Mon-Sat only. Not valid on Sunday
9463 W. Higgins Rd.
847-384-9944

Nick's Fishmarket
10% OFF of the Food Portion of Your Bill
Not valid with any other promotions.
10275 W. Higgings Rd.
847-298-8200

Zanies
$10 Show Ticket
Wed-Friday shows (excluding special events). Reservations required. Must be 21 or over. Two item minimum purchase during the show.
MB Financial Park
847-813-0484

Cafe Zalute & retro bar
10% OFF of the Food Portion of Your Bill
Not valid with any other promotions.
9501 W. Devon
847-685-0206

basil's Kitchen
20% Discount on Lunch or Dinner
Excludes alcoholic beverages.
Embassy Suites
5500 N. River Road

redl bar
15% OFF of the Food Portion of Your Bill
Hyatt Regency O'Hare
9300 Bryn Mawr

The Capital Grille
Complimentary Pan-Fried Calamari with Hot Cherry Peppers
Limit one table of four.
5340 N. River Road
847-671-8125

Tuscano's Ribs · Pizza · Pasta
Complimentary Fried Calamari
Shuttle Service
4926 N. River Road
847-671-8125

Morton's The Steakhouse
Complimentary "Bar Bites"
Limit one per table of two.
9525 W. Bryn Mawr Ave.
847-678-5155

Rosewood restaurant banquets
Complimentary Appetizer
Choose from our standard dinner menu.
9421 W Higgins Road
847-696-9494

The BC Bistro & Bar
20% Discount on Lunch or Dinner
Excludes alcoholic beverages.
Doubletree Hotel
5460 N. River Road

Carlucci Rosemont
FREE Appetizer
Per couple with dinner or lunch
Not valid with any offer or promotions.
6111 N. River Road
847-518-0990

Kings Lanes · Lounge · Sports
Join us for Lunch or Dinner
15% OFF the Food Portion of Your Bill
MB Financial Park
847-233-0099

Gibsons
One Créme Brulee Dessert
Limit one per table of four.
With purchase of entrees.
5464 N. River Road
847-928-9900

o'h American Grill
$10 OFF the Food Portion of Your Bill
when 2 or more entrees are purchased
Hyatt Regency O'Hare
9300 Bryn Mawr

Shoeless Joe's Ale House & Grille
10% OFF of the Food Portion of Your Bill
Not valid with any other offers or promotions.
10290 W. Higgins Road
847-296-5760

Chicago Fire Oven Restaurant
10% OFF Your Entire Bill
Not valid with any other offers or promotions. Excludes tax, tip and alcohol
Crowne Plaza Hotel
5440 N. River Road

Gilas
15% OFF of the Food Portion of Your Bill
MB Financial Park
847-233-0080

Bogart's Bar & Grill
Complimentary Appetizer of Your Choice
Limit one per table of four.
Inside Muvico Theatre
847-447-1040 ext.135

liberty tavern Modern American Fare
15% OFF of the Food Portion of Your Bill
Limit one per table
Hilton Rosemont O'Hare
5550 N. River Road

Buona
FREE Signature Cannoli
With purchase of any salad or sandwich, or pizza with side and drink. Beer and wine available. Call for Delivery
10425 W. Touhy Ave.
847-803-2333

Medieval Times Dinner & Tournament
30% OFF General Admission
Mention Code: 30PSB11
Not valid with any other offers or promotions. 2001 N. Roselle Rd., Schaumburg, IL
Call for Reservations
1-888-WE-JOUST (935-6878)

Five Roses Pub Irish Food Pub & Music House
15% OFF of the Food Portion of Your Bill
Dine in only
MB Financial Park
847-233-0077

Rosemont Theatre
10% OFF of the Food Portion of Your Bill
Not valid on special events.
Inside Muvico Theatre
847-678-0088

Promotions valid thru December 31, 2013.

Must show tradeshow badge for discount.

ROSEMONT *You can't miss it!*

Welcome to Rosemont

The Rosemont Convention Bureau provides a restaurant reservation and an area information kiosk to assist you during your trade show or conference. Visit this information kiosk located in the lobby of the Donald E. Stephens Convention Center for a copy of our Rosemont Visitor's Guide to locate lodging, entertainment, and cultural facilities, and to enjoy the ambience of international cuisine at Rosemont and Chicagoland area restaurants.

The all-new MB Financial Park at Rosemont is open for business, located one block west of the Donald E. Stephens Convention Center. The Park features a series of restaurants and live entertainment venues, including Hofbräuhaus House, Toby Keith's I Love This Bar, Adobe Gila's, My Big Fat Greek Restaurant, Kings Bowling, Five Roses Irish Pub, the Park Tavern and the famous Zanies Comedy Club. More venues are in the works for what has quickly become Chicagoland's hottest destination.

The Rosemont community is home to some of the best names in the hotel industry, including the Intercontinental, Hyatt Regency, Crowne Plaza, Embassy Suites, Doubletree and Hilton, all either connected to or within walking distance to the Convention Center. There are also additional hotel properties in town, including Westin, Marriott Suites, Holiday Inn Select, Sheraton, another Hyatt and Best Western, all a short distance away.

The Rivers Casino is located four blocks north of the Convention Center, and is by far the most successful gaming facility in the state of Illinois. In addition to a wide variety of gambling options, the Rivers Casino features a Hugo's Frog Bar and Chop House, the asian-themed MianBar, Flipt Gourmet Burger Bar and the Cube nightclub, featuring a state-of-art sound system and variety of live entertainment.

In addition to the MB Financial Park, Rosemont is home to some of the finest restaurants in the Chicago area. Gibsons Steakhouse, Morton's, Rosewood, Carlucci, Nick's Fishmarket and Harry Caray's are all fine dining establishments that call the community home, as do popular and casual spots such as RAM Restaurant, T.G.I. Fridays, Laredo's Mexican and Giordano's, known for its Chicago style deep dish pizza.

For all that Rosemont has to offer go to
www.rosemont.com

9301 West Bryn Mawr • Rosemont, Illinois 60018 • 847-823-2100 Phone • 847-696-9700 Fax • rcb@rosemont.com

RES

www.resexpo.com

Show Information

Windy City Gift Show
July 26-29, 2014
Deadline Date To Receive Discounted Rates:
July 10, 2014

STANDARD BOOTH PACKAGE

Show Management offers a variety of booth package options, each of which includes booth funishings, carpeting, one time booth vacumming and direct shipment drayage. Please consult your space contract for information on the package your company has contracted.

*In the event a table size is not pre-ordered through Show Management, a 6'x30" white skirted table will automatically be provided. For any exchange of tables, you will be charged full rental price

SHOW COLORS

Carpet: Gray Booth Carpet
Tuexdo Aisle Carpet
Drape: White Booth Drapes
Skirted Tables: White

*Exhibitors may order alternate carpet colors at an additional cost by contacting the RES Customer Service Department

EXHIBITOR MOVE-IN

*Wednesday, July 23, 2014	8:00 am - 4:30 pm
Thursday, July 24, 2014	8:00 am - 4:30 pm
Friday, July 25, 2014	8:00 am - 4:30 pm

*Wednesday move-in is reserved for exhibitors with 600 square feet of booth space and larger only

SHOW HOURS

Saturday, July 26, 2014	9:00 am - 6:00 pm
Sunday, July 27, 2014	9:00 am - 6:00 pm
Monday, July 28, 2014	9:00 am - 6:00 pm
Tuesday, July 29, 2014	9:00 am - 3:00 pm

EXHIBITOR MOVE-OUT

Tuesday, July 29, 2014	3:00 pm - 7:00 pm*
Wednesday, July 30, 2014	8:00 am - 2:00 pm

*Labor is only avaiable during the designated move-in and move-out hours. Exhibitors may remain in the hall after the scheduled time at the discretion of Show Management.

SHOW MANAGEMENT INFORMATION

Stacey Barrett
Director
Phone: 678-831-4579
Email: sbarrett@urban-expo.com

Lindsey Judy
Sales Associate
Phone: 800-318-2238
Direct: 678-285-3976 x. 0323
Email: ljudy@urban-expo.com

Urban Expositions, Inc.
1690 Roberts Blvd. NW - Suite 111
Kennesaw, GA 30144
Website: www.urbanexpo.com

RES
www.resexpo.com

Map to Convention Center

Donald E. Stephens Convention Center
5555 N. River Road - Rosemont, IL 60018

FROM O'HARE:

East on the Kennedy Expressway to the River Road south exit.

FROM DOWNTOWN CHICAGO:

Northwest on the Kennedy Expressway to O'Hare Airport (190 west) Exit River Road, before reaching the airport. Turn right at River Road. The Convention Center is located 3 blocks south on the left.

FROM THE NORTH/NORTHWEST:

Take the Northwest Toll-Way (90) or the Tri-State Toll-Way (294) to the O'Hare exit, pay toll, proceed west a short distance to the Mannheim Road south exit. Exit Mannheim Road south and then immediately cloverleaf back down on 190 east to Chicago. Proceed east approximately one-half mile to the River Road south exit.

FROM THE SOUTH:

Take the Tri-State Toll-Way (294) to the O'Hare/River Road (190 west) exit, pay toll, exit left after the toll plaza to River Road. At the stop light, turn right on River Road. The Convention Center is located 3 blocks on the left.

AREA HOTELS:

- Aloft Hotel
- Best Western
- Courtyard
- Crowne Plaza O'Hare
- DoubleTree Hotel
- Embassy Suites O'Hare
- Hilton Garden Inn
- Hilton Rosemont / Chicago O'Hare
- Holiday Inn & Suites
- Hyatt Regency O'Hare
- Hyatt Rosemont
- Intercontinental
- Sheraton Gateway Suites
- Westin O'Hare

Rosemont Public Safety Requirements

www.resexpo.com

PLANS
Exhibitors having pillars in their booths with a fire extinguisher or a fire hose on them are required to submit three (3) scaled floor plans of their exhibit to the Fire Department. Plans that are rejected will be sent back to the submitter for correction. Plans that are approved will also be sent back to the submitter and to the facility.

COMBUSTIBLES
Show Management shall advise all exhibitors that booths shall be cleared of combustible rubbish daily.

EXHIBIT BOOTHS
All draperies, back drops, booth partitions, and table coverings shall be cleared of non-combustible or fire retardant materials.

ELECTRICAL
All wiring, hook ups, flood lights, etc., must meet Village code. If an extension cord is used on display equipment, it should be of adequate size, U.L. approved, be in operable condition, and three wire grounded. If in doubt of access availability for power needs, or when requiring more than normal power, check in advance with the show electrician.

NO STORAGE
No storage of any kind is allowed behind the backdrapes. All unwanted containers and refuse should be placed in the aisle directly in front of the exhibit for housekeeping to remove.

DISPLAY OF MOTOR VEHICLES
Any automobile, motorcycle, truck, boat, or other equipment burning Class 1 fuel shall comply with the following requirements:

1. The fuel supply for 4-piston and under engines shall be none.
2. The fuel supply in larger than 4-piston engines shall be maximum of five gallons.
3. All motorcycles, all-terrain vehicles, snowmobiles and watercraft shall have no fuel.
4. Any battery or power source for the engine shall be disconnected.
5. No operation of any internal combustion engine will be allowed indoors, unless approved in writing by the Fire Prevention Bureau.

Vehicles in the building for unloading must be unloaded and removed from the building as soon as possible.

OPEN FLAMES & HEATING DEVICES
Where open flames or heating devices are being demonstrated or displayed, the Fire Department shall be notified beforehand and additional fire protection equipment may be required. No propane will be allowed on the premises. Any quantities of flammable liquids that are kept on the premises must first be approved by the Fire Prevention Bureau and then be kept in appropriate safety cans.

EXPLOSIVES
No one shall be allowed to store, sell or bring into the building any substance of an explosive nature such as fireworks or Class B or Class A explosives of any type without approval from the Fire Prevention Bureau.

FIRE MARSHALL
To contact the Fire Prevention Bureau please call 847/823-1134 ext 340 or email: jramirez@rsmt.net

EMERGENCY EQUIPMENT
No extinguishers, emergency phones, sprinkler valves or hose connections shall be obstructed by booths, stands or any other items of exhibit.

CYLINDERS
Cylinders of compressed gases are prohibited unless approved by the Fire Prevention Bureau and shall be secured in an upright position.

ENTRANCE AND EXIT DOORS
All exits, hallways and aisles leading from the building are to be kept clear and unobstructed at all times. No curtains, drapes or decorations shall be hung in such a manner as to cover any exit signs. No exit door shall be locked, bolted or otherwise fastened or obstructed at any time when the exhibit building is open to the public. There shall be no obstruction blocking exit doors from the outside of any building, such as vehicles parked in doorways or barricades across sidewalks. No vehicles shall be parked in fire lanes outside of building.

SMOKING
Illinois State Law prohibits smoking within a public facility. Therefore, no smoking is permitted within the Convention Center, with the exception of designated areas. Where smoking is permitted, there shall be non-combustible ashtrays or match receptacles provided on each table. No hay, straw, sawdust or shavings shall be kept unless flame proofed.

FOOD SERVICE
No food or beverage may be brought into the Convention Center from outside the facility. All food and beverage consumed on the premises must be provided by Rosemont Catering Company. For more information call 847-692-6415.

EXHIBITOR APPOINTED CONTRACTOR/I & D

www.resexpo.com

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Windy City Gift Show
July 26-29, 2014
Deadline Date To Receive Discounted Rates:
July 10, 2014

To: Rosemont Exposition Services, Inc.

Please be advised that we will be using an independent contractor of our own choosing to perform carpenter labor services at the Donald E. Stephens Convention Center. We are aware that a responsible representative of our contractor must report to the RES Service Desk on the first day of set-up. No badges will be issued until all pertinent paperwork is in order. Display house must also provide certificate of insurance to RES.

I & D Company:_____

Address:_____

City:_____ State:_____ Zip:_____

Contact:_____

Phone Number:_____ Booth Number:_____

Representative: _____ Signature:_____

Email Address:_____

	Exhibitor Will Pay	I & D Co. Will Pay
FURNITURE:	◯	◯
CARPET:	◯	◯
LABOR:	◯	◯
CLEANING:	◯	◯
FREIGHT:	◯	◯
UTILITIES:	◯	◯
OTHER SERVICES:	◯	◯

Credit Card Payment Information for Responsible Party

Account Number: _____ Expiration Date: _____ CVV2 Code: _____

Cardholder Billing Address: _____

Signature of Cardholder: _____

Acceptance of this is contingent upon:

An established satisfactory credit rating with Rosemont Exposition Services by the Display House and return of the notification letter prior to the deadline date. Further, we understand and agree that failure to make payment within 30 days of receipt of invoice will result in a redirection of the invoice to the exhibiting company for full payment and will affect the Display House's future credit standing.

Company Name: _____ Phone #:_____ Fax #:_____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797

Third Party Billing

www.resexpo.com

Please Mail, Email or Fax Completed Form to RES:
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Email: customerservice@rosemontexpo.com
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Third Party:_____

Address:_____

City:_____ State:_____ Zip:_____

Contact:_____

Phone Number:_____ Booth Number:_____

Representative: _____ Signature:_____

Email Address:_____

	Exhibitor Will Pay	Third Party Will Pay
FURNITURE:	◯	◯
CARPET:	◯	◯
LABOR:	◯	◯
CLEANING:	◯	◯
FREIGHT:	◯	◯
UTILITIES:	◯	◯
OTHER SERVICES:	◯	◯

Credit Card Payment Information for Responsible Party

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Company Name: _____ Phone #:_____ Fax #:_____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

Order Summary and Payment

www.resexpo.com

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E-mail: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

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We understand that your calculation is only an estimate of charges, and may not reflect the balance of the final invoice.

Please indicate below method of payment to be used for services provided by ROSEMONT EXPOSITION SERVICES.

_____ CASH
_____ CREDIT CARD
_____ CHECK Check # _____

Check should be made payable to
Rosemont Exposition Services, Inc.

Rosemont Exposition Services requires pre-payment of all advance orders. Payment may be by check drawn on U.S. Funds Account, MasterCard, Visa, American Express, or Discover Card.

For information on wire transfers please contact Customer Service at 847-696-2208.

If you wish to authorize Rosemont Exposition Services to charge the amount of your advance orders and any additional amounts incurred as a result of show site orders placed by you or your representative, as well as outbound billing to your credit card account, please complete the information requested below.

SERVICES AND EQUIPMENT ORDERED	TOTAL FROM ORDER FORMS
Standard Furniture	$
Standard Booth Accessories	$
Custom Furniture	$
Pegboard Rental	$
VU Case Rentals	$
Signage & Graphics	$
RES Extras	$
Floral	$
Photography	$
Electrical Service	$
Plumbing Service	$
Cleaning	$
Internet & Telecommunications	$
Computer Rental	$
Audio Visual	$
Material Handling	$
Carpenters	$
Riggers	$
Decorators	$
Electricians	$
Net Amount Due	$

Payment Information for Credit Cards

◯ MasterCard ◯ VISA ◯ American Express ◯ Discover Card

Account Number: _____ Expiration Date: _____ CVV2 Code: _____

Cardholder Billing Address: _____

Signature of Cardholder: _____

Company Name: _____ Show Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Authorized By: _____ Email: _____

Signature: _____ Booth #: _____

By signing, I agree to all Terms and Conditions as outlined on the reverse side of this form.

Note that it is the policy and practice of Rosemont Exposition Services to mail out exhibitor show service statements at the conclusion of each event. If your company's show site personnel would like to review this statement during the event, please have them stop at the RES Service Center.

RES
www.resexpo.com

Terms And Conditions

ORDER SUMMARY AND PAYMENT SHEET

Rosemont Exposition Services, Inc. requires all advance orders to be paid in full. Payments must be made in U.S. funds. Methods of payment are cash, certified, company or traveler's check, Discover, Visa, MasterCard or American Express. All statements presented on show site must be paid in full at that time, unless previous arrangements have been made for credit in advance. Please see that your show site representative is aware of this policy, and has a means of payment. The credit card authorization section of this form can also be used for show site payments.

STANDARD FURNITURE - CARPET RENTAL - CUSTOM FURNITURE - UTILITIES

Full payment must accompany advance order. Check or credit card is acceptable. Check should be made payable to Rosemont Exposition Services, Inc. For credit card payment please fill out the Order Summary and Payment Sheet included in your exhibitor kit. Orders and payment must be received by the deadline date indicated to be charged at the discount rate.

Note that discount rates are available only if orders are received by RES on or before the deadline date identified on each of the service order forms included in this kit. Also please be aware of all terms and conditions as outlined on the Standard Furniture, Carpet, Custom Furniture and Utilities Forms. Adjustments cannot be made after the event.

CANCELLATION TERMS

There will be a 100% charge on skirted tables and drape cancelled once show set-up has begun. Cancellation charges for all other items is 50% of the standard rate. NO ADJUSTMENTS WILL BE MADE AFTER SHOW CLOSING

LABOR

When ordering labor, please be aware of the following:

1. This advance labor request will be considered as only a reservation for labor.
2. On the day and time that you require labor, you must go to the Labor Service Desk, pick up and sign out your labor crew.
3. The labor crew will not be sent to your booth without being signed out.
4. Upon completion of their work, you MUST return the laborers to the Labor Service Desk and sign them in.
5. All labor is billed at one-half hour minimum for each man.
6. Number of workers required will be determined by labor foreman.

MATERIAL HANDLING - WAREHOUSE SHIPMENTS

We understand that your calculation may only be an estimate. Invoicing will be done from the actual weight as listed on the inbound bills of lading. Adjustments will be made accordingly. If you have any questions about material handling, please contact our Customer Service Department.

WASTE REMOVAL

Environmental Protection Agency (EPA) regulations require that all water soluble cutting and grinding fluids (coolants-synthetics, soluble oil) be removed in approved containers at the end of the show. This service is available from the official General Contractor who will collect the fluids named on the front from special steel barrels (55 gal. drums) and remove them from the show premises. Each exhibitor, however, has the responsibility of collecting and placing the fluids named on the front of his/her barrel(s).

WATER SOLUBLE CUTTING AND GRINDING FLUIDS (COOLANTS-SYNTHETIC, SEMI-SYNTHETIC, SOLUBLE OIL) ONLY SHALL BE PLACED IN APPROVED BARRELS AS MARKED. DO NOT MIX WITH WASTE STRAIGHT OIL, AS THIS WILL RESULT IN A PREMIUM SURCHARGE OF DOUBLE THE QUOTE PER GALLON CHARGE.

WASTE STRAIGHT OIL MUST NOT BE MIXED WITH ANY OTHER MATERIALS INCLUDING WATER SOLUBLE CUTTING AND GRINDING FLUIDS (COOLANTS-SYNTHETIC, SEMI-SYNTHETIC, SOLUBLE OIL) AS THIS WILL RESULT IN A SURCHARGE TO THE EXHIBITOR PER GALLON FOR REMOVAL OF MIXED FLUIDS. ONLY PLACE WASTE STRAIGHT OIL IN DESIGNATED BARRELS.

Standard Furniture

www.resexpo.com

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*USE THIS FORM ONLY TO ORDER TABLES IN ADDITION TO THOSE AS PART OF THE BOOTH PACKAGE PROVIDED BY SHOW MANAGEMENT

SKIRTED TABLES & RISERS

Any order received without a specific color will be accommodated with show colors.

	QUANTITY		DISCOUNT	STANDARD	TOTAL
2' x 4' x 30" Skirted Table	_____	x	$90.00	$125.00	$_____
2' x 4' x 42" Skirted Table	_____	x	$95.00	$130.00	$_____
2' x 6' x 30" Skirted Table	_____	x	$100.00	$135.00	$_____
2' x 6' x 42" Skirted Table	_____	x	$105.00	$140.00	$_____
2' x 8' x 30" Skirted Table	_____	x	$110.00	$145.00	$_____
2' x 8' x 42" Skirted Table	_____	x	$115.00	$150.00	$_____
4th side of skirting	_____	x	$35.00	$45.00	$_____
Skirt color	_____				
1' x 4' x 1' Skirted Riser	_____	x	$50.00	$80.00	$_____
1' x 6' x 1' Skirted Riser	_____	x	$60.00	$90.00	$_____
4th side of skirting	_____	x	$15.00	$20.00	$_____
Skirt color	_____				

White, Black, Grey, Red, Blue, Burgundy, Gold, Teal, Hunter Green

UNSKIRTED TABLES & RISERS

	QUANTITY		DISCOUNT	STANDARD	TOTAL
2' x 4' x 30" Wood Table	_____	x	$45.00	$65.00	$_____
2' x 4' x 42" Wood Table	_____	x	$45.00	$65.00	$_____
2' x 6' x 30" Wood Table	_____	x	$50.00	$70.00	$_____
2' x 6' x 42" Wood Table	_____	x	$50.00	$70.00	$_____
2' x 8' x 30" Wood Table	_____	x	$55.00	$75.00	$_____
2' x 8' x 42" Wood Table	_____	x	$55.00	$75.00	$_____
1' x 4' x 1' Riser	_____	x	$30.00	$50.00	$_____
1' x 6' x 1' Riser	_____	x	$35.00	$55.00	$_____

BOOTH FURNITURE

	QUANTITY		DISCOUNT	STANDARD	TOTAL
30" Diam. Round Table 30" Tall (Black Top)	_____	x	$130.00	$160.00	$_____
30" Diam. Round Table 42" Tall (Black Top)	_____	x	$135.00	$165.00	$_____
Arm Chair	_____	x	$75.00	$100.00	$_____
Black Barstool with back	_____	x	$75.00	$100.00	$_____
Side Chair	_____	x	$60.00	$85.00	$_____

ORDER TOTAL $_____

Company Name:_____ **Booth #:** _____

Authorized By (print): _____ **Signature:** _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

Standard Booth Accessories

www.resexpo.com

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Windy City Gift Show
July 26-29, 2014
Deadline Date To Receive Discounted Rates:
July 10, 2014

BOOTH ACCESSORIES

	QUANTITY		DISCOUNT	STANDARD	TOTAL
Chrome Coat Tree	_____	x	$45.00	$60.00	$ _____
Clothes Rack	_____	x	$40.00	$50.00	$_____
Wastebasket	_____	x	$15.00	$20.00	$_____
Large Trash Can	_____	x	$30.00	$45.00	$_____
Adjustable Easel	_____	x	$30.00	$45.00	$_____
Wooden Park Bench	_____	x	$165.00	$195.00	$_____
Bag Display	_____	x	$60.00	$90.00	$_____
Chrome Stanchion	_____	x	$40.00	$55.00	$_____
Chrome Stanchions w/ 6' Black Tension Rope	_____	x	$90.00	$120.00	$_____

SPECIAL BOOTH DRAPE & EQUIPMENT

Drape Colors

	QUANTITY		DISCOUNT	STANDARD	TOTAL
Background Drape (8' high)	_____ft	x	$12.50/ft	$17.50/ft	$_____
Side Drape (3' high)	_____ft	x	$7.50/ft	$10.00/ft	$_____
Drape color	_____				
Up-Rights 3' high	_____	x	$12.50	$17.50	$_____
Up-Rights 8' high	_____	x	$12.50	$17.50	$_____
Crossbars	_____	x	$12.50	$17.50	$_____

ORDER TOTAL $_____

Company Name:_____ **Booth #:** _____

Authorized By (print): _____ **Signature:** _____

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RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797

Standard Counters / Workstations

www.resexpo.com

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

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RES has a complete line of computer stands and workstations in stock and ready to use. Each of the units pictured below include your company graphics where indicated, as well as delivery and set-up. Computer equipment and monitors are available on the Computer Rental form included in the service manual.

Square Workstation

Fabric Panel Colors Available:
black, dark gray, silver, blue
Overall Size:
23" wide x 39" tall x 23" deep
Graphic Size:
22" wide x 30" tall

Fabric Color _____

_____ x $400.00 GRAPHIC & COUNTER $ _____ TOTAL

Double Workstation

Fabric Panel Colors Available:
black, dark gray, silver, blue
Overall Size:
46" wide x 39" tall x 23" deep
Graphic Size:
44" wide x 30" tall

Fabric Color _____

_____ x $550.00 GRAPHIC & COUNTER $ _____ TOTAL

Oval Tambour Workstation

Fabric Panel Colors Available:
black, dark gray, silver, blue
Overall Size:
43" wide x 40" tall x 23" deep
Graphic Size:
24" wide x 30" tall

Fabric Color _____

_____ x $550.00 GRAPHIC & COUNTER $ _____ TOTAL

Stratus Workstation

Fabric Panel Colors Available:
black, dark gray, silver, blue
Overall Size:
43" wide x 87" tall x 27" deep
Graphic Size:
18" wide x 44" tall

Fabric Color _____

_____ x $550.00 GRAPHIC & COUNTER $ _____ TOTAL

Truss Workstation

Fabric Panel Colors Available:
black, dark gray, silver, blue
Overall Size:
29" wide x 92" tall x 46" deep

Fabric Color _____

_____ x $675.00 COUNTER $ _____ TOTAL

Meter Counter

Blank Panel Colors Available:
black, gray, white
Overall Size:
41 1/2" wide x 39" tall x 21" deep
Graphic Size:
38 1/4" wide x 34 3/8" tall

Panel Color _____

_____ x $500.00 GRAPHIC & COUNTER $ _____ TOTAL

Curved Counter

Blank Panel Colors Available:
black, gray, white
Overall Size:
58" wide x 39" tall x 28" deep
Graphic Size:
60 11/16" wide x 34 3/8" tall

Panel Color _____

_____ x $650.00 GRAPHIC & COUNTER $ _____ TOTAL

Counter with Header

Blank Panel Colors Available:
black, gray, white
Overall Size:
60" wide x 96" tall x 21" deep
Graphic Size:
57 3/4" wide x 34 3/8" tall

Panel Color _____

_____ x $750.00 GRAPHIC & COUNTER $ _____ TOTAL

ORDER TOTAL $ _____

Company Name: _____ **Booth #:** _____

Authorized By (print): _____ **Signature:** _____

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RES Custom Furniture

www.resexpo.com

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Windy City Gift Show
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ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
CHAIRS						
CH100	JACOBSON CHAIR	BK WH	102	133		
CH101	DELTA CHAIR	BK	114	148		
CH102	MONACO CHAIR	BK	114	148		
CH104	TOLEDO CHAIR	NAT	114	148		
CH106	CRISS CROSS CHAIR	WH	114	148		
CH107	HALLE CHAIR	BK BL	114	148		
CH111	STUDIO CHAIR	WH	114	148		
CH113	LESLIE CHAIR	WH	114	148		
CH114	TENDY CHAIR	BK, WH, WNG	114	148		
CH115	SHEN CHAIR	BK, WH	138	179		
CH116	FORENZA CHAIR	CL, OR	138	179		
CH117	GENEVA CHAIR	WH	114	148		
BAR STOOLS						
ST200	RUBIN BAR STOOL	NAT BK	138	179		
ST201	DELTA BAR STOOL	BK	138	179		
ST202	MONACO BAR STOOL	BK	138	179		
ST203	EQUINO STOOL, Adj.	BK, RD, WH	165	215		
ST204	TOLEDO BAR STOOL	NAT	149	193		
ST206	CRISS CROSS BAR STOOL	WH	138	179		
ST207	HALLE BAR STOOL	BK, BL	138	179		
ST208	TICKLE STOOL, Adj.	WH, OR, RD	138	179		
ST213	ENZO BAR STOOL	BK	149	193		
ST214	TENDY BAR STOOL	BK, WH, WNG	138	179		
ST215	SHEN BAR STOOL	BK, WH	160	207		
ST216	FORENZA BAR STOOL	CL, OR	160	207		
ST218	EURO BAR STOOL, Adj.	BK, WH	149	193		
ST219	TECH STOOL, Adj.	WH	149	193		
CAFÉ TABLES						
CT300	PEDESTAL TABLE 24"DIA	BK, WH	132	172		
CT301	PEDESTAL TABLE 30"DIA	BK, WH	144	187		
CT302	CAFE TABLE 36" DIA	BK, GY, WH	156	203		
CT303	CAFE TABLE 42" DIA	BK, GY, WH	168	218		
CT304	CHROME/GLASS TABLE 42 DIA	GLASS	150	195		
CT306	TRAVE TABLE 36"DIA	GLASS	180	234		
CT307	BISTRO TABLE 30"DIA	NAT, BK, WH, WNG	156	203		
CT309	MONACO TABLE 36"TRI	GL	168	218		
CT310	CHROMA TABLE 27.5 Square	ALUMINUM	150	195		
CT311	CHROMA TABLE 27.5 Round	ALUMINUM	150	195		
CT315	TONIA TABLE 27.5 Round	WH	156	203		
CT350	AVANTE 36X30	GLASS	210	273		
CT353	ALTOS TABLE 36X60	GLASS	240	312		
CT355	ABBY TABLE 36X60	WH	240	312		
BAR TABLES AND BARS						
BT400	BAR PEDESTAL TABLE 24"DIA	BK, WH	144	187		
BT401	BAR PEDESTAL TABLE 30"DIA	BK, WH	156	203		
BT402	BAR HIGH TABLE 36" DIA	BK, WH, GY	168	218		
BT403	SPYRA BAR TABLE 30"DIA	MULTI	192	250		
BT406	TRAVE BAR TABLE 32"DIA	GLASS	210	273		
BT407	BRAVO BAR TABLE 30"DIA	NT, BK, WH, WNG	180	234		
BT409	MONACO BAR TABLE 36"TRI	GLASS	180	234		
BT410	CHROMA TABLE 23.5" DIA	ALUMNUM	162	211		
BT450	MANHATTAN BAR	STAINLESS	660	858		
BT451	INFORMATION COUNTER	BK, WH	330	429		
BT453	MILANO BAR	BK, WH, WNG	660	858		
BT454	BALI BAR	BK, WH	450	585		
MODULAR BARS AND LED PEDESTALS						
BT460	ITALIA CURVED BAR w/light	WH	600	780		
BT461	ITALIA BAR w/light	WH	480	624		
BT462	ITALIA CORNER BAR w/light	WH	480	624		
BT463	ITALIA DELUXE BAR w/light	WH	720	936		
BT480	MOD CYLINDER PEDESTAL 18	WH	150	195		
BT481	MOD CYLINDER PEDESTAL 30	WH	180	234		
BT482	MOD CYLINDER PEDESTAL 42	WH	210	273		
BT483	MOD CUBE 24X24	WH	180	234		
BT484	MOD CUBE PEDESTAL 21X42	WH	210	273		
BT485	LED LIGHT w/adapter for use with BT480-BT48	MULTI (RBGW)	90	117		
BT490	LUMA CUBE w/light	WH	240	312		
CONFERENCE AND OFFICE CHAIRS						
CO500	DAVE CHAIR	BK	143	186		
CO501	DANIELLE SIDE CHAIR	BK	138	179		
CO502	OTTO CHAIR	BK, WH	165	215		
CO505	LEATHER GUEST CHAIR	BK	143	186		
CO506	LEATHER HIGHBACK CHAIR	BK	160	207		
CO507	GUEST CHAIR	BK	121	157		
CO508	MIDBACK CHAIR	BK	138	179		
CO509	STACKABLE SIDE CHAIR	BK	66	86		
CO510	STACKABLE ARM CHAIR	BK	72	93		
CO511	EUROPA CHAIR	BK	110	143		
CO512	TASK CHAIR	BK	105	136		
CO513	TASK STOOL	BK	127	164		
CO514	EXECUTIVE TASK CHAIR	BK	165	215		
CO517	CAD STOOL	WH	149	193		
CO518	RECEPTION CHAIR	BK	160	207		
CONFERENCE TABLES						
CF603	CONFERENCE TABLE 48"DIA	BK, WH, GY COG, MAP	270	351		
CF605	RECTANGULAR TABLE 6'	BK, COG, MAP	330	429		
CF606	CONFERENCE TABLE 6'	BK, WH, GY	300	390		
CF608	CONFERENCE TABLE 8'	BK, WH, GY	360	468		
OFFICE FURNITURE						
OF650	DESK W/LOCKING 2-DRAWER	BK	358	465		
OF652	LATERAL FILE, LOCKING	BK	275	358		
OF653	STORAGE CABINET LOCKING	BK	248	322		
OF654	COMPUTER WORKSTATION	BK	132	172		
OF658	SIDEBOARD	MAP, WNG	358	465		
OF670	PARSON DESK	BK, WH	248	322		

CONTINUED ON NEXT PAGE

Company Name:_____ **Booth #:** _____

Authorized By (print): _____ **Signature:** _____

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Custom Furniture Continued

www.resexpo.com

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Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Windy City Gift Show
July 26-29, 2014
Deadline Date To Receive Discounted Rates:
July 10, 2014

LOUNGE SEATING

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
LG700	ERIN LEATHER SOFA	BK	450	585		
LG701	ERIN LEATHER LOVESEAT	BK	420	546		
LG702	ERIN LEATHER CHAIR	BK	390	507		
LG706	SCANDIC LEATHER SOFA WH	RED	450	585		
LG707	SCANDIC LEATHER CHAIR WH	RED	390	507		
LG710	SIMPSON SOFA	CREAM	360	468		
LG711	SIMPSON CHAIR	SAGE, GOLD RD, CREAM, BK	270	351		
LG712	SOLO SOFA	BK	390	507		
LG713	SOLO LOVESEAT	BK	342	445		
LG714	SOLO CHAIR	BK	300	390		
LG717	IBIZA CHAIR	WH	450	585		
LG718	CELINI SOFA	WH, RED	480	624		
LG719	CELINI CHAIR	WH, RED	420	546		
LG720	CAPRI SECTIONAL SOFA	BK, WH	474	616		
LG721	CAPRI SECTIONAL BENCH	BK, WH	354	460		
LG724	SOHO CURVED BANQUETTE	WH	540	702		
LG726	MADISON SECTIONAL	BK, WH	180	234		
LG727	MADISON CORNER SECT.	BK, WH	210	273		
LG728	MARSHMALLOW SOFA	WH	480	624		
LG729	MIAMI CHAIR	WH	390	507		
LG750	BENCH OTTOMAN	BK, WHITE	210	273		
LG755	BLOCK OTTOMAN	BK, WH, BL	102	133		
LG756	ANGLE OTTOMAN	BK,SILVER, WH	360	468		
LG757	RECTANGLE BLOCK OTTOMAN	BK, SILVER, WH	180	234		
LG760	CAPRI ROUND OTTOMAN	WH	180	234		
LG762	JAVA BENCH 4'	WALNUT	192	250		
LG763	JAVA BENCH 6'	WALNUT	210	273		
LG780	STEN SWIVEL CHAIR	BK, RED, WH	180	234		
LG787	PLUTO CHAIR	WH	180	234		

OCCASSIONAL TABLES

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
OT800	MONZA SQUARE COCKTAIL	BK	176	229		
OT801	MONZA OVAL COCKTAIL	BK	165	215		
OT802	MONZA END TABLE	BK	138	179		
OT803	MONZA SOFA TABLE	BK	176	229		
OT818	SEATTLE COCKTAIL TABLE	CAPPUCCINO	165	215		
OT819	SEATTLE END TABLE	CAPPUCCINO	138	179		
OT820	SEATTLE SOFA TABLE	CAPPUCCINO	176	229		
OT828	ABBY COCKTAIL TABLE	WH, WNG	193	250		
OT829	ABBY END TABLE	WH, WNG	165	215		
OT830	JUPITER SIDE TABLE	BK, WH	165	215		
OT832	EILEEN GREY SIDE TABLE	GL	165	215		
OT837	SIENA COCKTAL TABLE	GL	165	215		
OT838	SIENA END TABLE	GL	138	179		
OT839	LINEAR COCKTAIL BENCH	STEEL	193	250		
OT840	LINEAR END BENCH	STEEL	165	215		
OT841	GIO COCKTAIL TABLE	ESPRESSO	165	215		
OT842	GIO END TABLE	ESPRESSO	138	179		
OT843	SPA COCKTAIL TABLE	GL	193	250		
OT844	SPA END TABLE	GL	165	215		
OT846	ICE COCKTAIL TABLE	GL	193	250		
OT847	ICE END TABLE	GL	165	215		
OT848	ICE SOFA TABLE	GL	204	265		
OT850	MONTEREY COCKTAIL TABLE	BK	154	200		
OT851	MONTEREY END TABLE	BK	127	164		
OT852	MONTEREY SOFA TABLE	BK	165	215		
OT855	KLUB COCKTAIL TABLE	WH	193	250		
OT856	KLUB END TABLE	WH	165	215		
OT857	KLUB SOFA TABLE	WH	204	265		
OT858	KAI COCKTAIL TABLE	BK	193	250		
OT859	KAI END TABLE	BK	165	215		
OT860	FIJI COCKTAIL TABLE	GL	193	250		
OT861	FIJI END TABLE	GL	165	215		

EXTRAS

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
XT199	FOLDING CHAIR	GY	39	50		
XT904	REFRIGERATOR 4.1 CF	WH	182	236		
XT906	VELOUR ROPE	BK, RD, GY	22	29		
XT909	WATERFALL CLOTHES RACK	CHROME	83	107		
XT910	COAT TREE ALUMINUM	61	79			
XT911	WASTEBASKET	BK	28	36		
XT913	6 POCKET LIT RACK	BK	105	136		
XT915	CURVED 6 POCKET LIT RACK	SILVER	138	179		
XT916	COMPUTER PEDESTAL 24X42	BK, WH	303	393		
XT919	CUBE PEDESTAL	BK WH	193	250		
XT921	VEGA TABLE 18" DIA. Adj.	BK, BL, RD, YL, GR	105	136		
XT922	LAURENCE SHELF 72" H	BK, WH	165	215		
XT923	METAL SHELVING 54" H	BK, CH	105	136		
XT924	METAL SHELVING 72" H	BK CH	138	179		
XT925	CUBE SHELF 58"H NAT	WH	138	179		
XT926	SHOJI SHELF 71"H	WENGE	154	200		
XT948	5 TIER LOCKER	BK	193	250		
XT950	DECO LAMP	AA-WH	94	122		
XT950	LIMA LAMP	BB-BK	94	122		
XT950	SHIMMER LAMP	CC-SLV	94	122		
XT951	DECO FLOOR LAMP	BB	149	193		
XT951	LIMA FLOOR LAMP	AA	149	193		
XT951	SHIMMER FLOOR LAMP	CC-SLV	149	193		
XT954	ARCH FLOOR LAMP	WH/STEEL	193	250		
XT955	TOWER FLOOR LAMP	WH	160	207		
XT956	STUDIO FLOOR LAMP	SILVER	182	236		

ORDER TOTAL $_____

Company Name: _____ Phone #:_____ Fax #:_____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

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RES
www.resexpo.com

Custom Furniture Collection

Chairs

CH100 JACOBSON CHAIR
Black, White

CH101 DELTA CHAIR
Black

CH102 MONACO CHAIR
Black

CH104 TOLEDO CHAIR
Natural/Chrome

CH106 CRISS CROSS
White/Chrome

CH107 HALLE CHAIR
Black, Blue

CH111 STUDIO CHAIR
White

CH113 LESLIE CHAIR
White

CH1114 TENDY CHAIR
Black, White, Wenge

CH115 SHEN CHAIR
Black, White

CH116 FORENZA CHAIR
Clear, Orange, Red

CH117 GENEVA CHAIR
White

Bar Stools

ST200 RUBIN STOOL
Natural, Black

ST201 DELTA STOOL
Black

ST202 MONACO STOOL
Black

ST203 EQUINO STOOL
Black, Red, White - Adj.

ST204 TOLEDO STOOL
Natural/Chrome

ST206 CRISS CROSS STOOL
White/Chrome

ST207 HALLE STOOL
Black, Blue

ST208 TICKLE STOOL
White, Orange, Red - Adj.

ST213 ENZO STOOL
Black

ST214 TENDY STOOL
Black, White, Wenge

ST215 SHEN STOOL
Black, White

ST216 STOOL
Clear, Orange, Red

ST218 EURO STOOL
Black, White - Adj.

ST219 TECH STOOL
White - Adj.

RES
www.resexpo.com

Custom Furniture Collection

Café Tables

CT300/CT301 PEDESTAL TABLE
24" OR 30" Round - Black, White

CT302/CT303 CAFE TABLE
36" or 42" Round - Black, White, Grey

CT304 CHROME/GLASS
42" Round Glass

CT306 TRAVE TABLE
36" Round Chrome/Glass

CT307 BISTRO TABLE
30" Round Black, Natural, Wenge, White

CT309 MONACO TABLE
36" Black/Glass

CT310 CHROMA TABLE
27.5" Aluminum Square

CT311 CHROMA TABLE
27.5" Aluminum Round

CT315 TONIA TABLE
27" Round White

CT350 AVANTE
36" x 60" Glass

CT353 ALTOS TABLE
36" x 60" Chrome/Glass

CT355 ABBY TABLE
36" x 60" White

Bar Tables and Bars

BT400/401 BAR PEDESTAL TABLE
24 "& 30" Round - White, Black

BT402 BAR HIGH TABLE
36" Round - Black, White, Grey

BT403 SPYRA BAR TBL
30" Dia. Chrome/GL Light

BT406 TRAVE BAR TABLE
32" Round - Chrome/Glass

BT407 BRAVO BAR TABLE
30" Round - Natural, Black, White, Wenge

BT409 MONACO BAR TABLE
36" Tri. Cherry, Glass

BT410 CHROMA BAR TABLE
23.5" Round - Alumnum

BT450 MANHATTAN BAR
Black/Stainless

BT451 INFORMATION COUNTER
Black, White

BT453 MILANO BAR
Black, White, Wenge

BT454 BALI BAR
Black, White

RES
www.resexpo.com

Custom Furniture Collection

Modular Bars and LED Pedestals

BT460 ITALIA CURVED BAR
White, with light

BT461 ITALIA BAR
White, with light

BT462 ITALIA CORNER BAR
White, with light

BT463 ITALIA DELUXE BAR
White, with light

BT480 / BT481 / BT482 MOD CYLINDER PEDESTAL 21"Dia.
White, 18"H / 30"H / 42"H (Light w/adapter rented seperately)

BT483 / BT484 MOD CUBE PEDESTAL
White, 24x24"H / 21x42"H (Light w/adapter rented seperately)

BT485 LED LIGHT w/adapter
Red, Blue, Green, White

BT490 LUMA CUBE
White, w/light 24x24"H

Conference and Office Chairs

CO500 DAVE CHAIR
Black/Chrome

CO501 DANIELLE SIDE CHAIR
Black/Chrome

CO502 OTTO CHAIR
Black/Chrome, White/Chrome

CO505 LEATHER GUEST CHAIR
Black

CO506 LEATHER HIGHBACK CHAIR
Black

CO507 GUEST CHAIR
Black

CO508 MIDBACK CHAIR
Black

CO509 STACKABLE SIDE CHAIR
Black

CO510 STACKABLE ARM CHAIR
Black

CO511 EUROPA CHAIR
Black

CO512 TASK CHAIR
Black

CO513 TASK STOOL
Black, Adj.

CO514 EXECUTIVE TASK CHAIR
Black

CO517 CAD STOOL
White

CO518 RECEPTION CHAIR
Black

Conference Tables

CF603 CONFERENCE TABLE
48" Round - Black, White, Grey, Maple, Cognac

CF605 RECTANGULAR CONFERENCE TABLE
6' Black, White, Maple, Cognac, Wenge

CF606/CF608 CONFERENCE TABLE
6' & 8' Black, White, Grey

CF610 OVAL CONFERENCE TABLE
10' Black

Office Furniture

OF650 DESK TWO DRAWER
Black - Locking

OF652 LATERAL FILE
Black- Locking

OF653 STORAGE CABINET
Black - Locking

OF654 COMPUTER WORKSTATION
Black

OF658 SIDEBOARD
Maple, Wenge

OF670 PARSON DESK
Black, White

Lounge Seating

LG700 ERIN SOFA
Black Leather

LG701 ERIN LOVE SEAT
Black Leather

LG702 ERIN CHAIR
Black Leather

LG706 SCANDIC SOFA
Red, White Leather

LG707 SCANDIC CHAIR
Red, White Leather

LG710 SIMPSON SOFA
Cream

LG711 SIMPSON CHAIR
Sage, Gold, Red, Black, Cream (not shown)

LG712 SOLO SOFA
Black

LG713 SOLO LOVESEAT
Black

LG714 SOLO CHAIR
Black

LG717 IBIZA CHAIR
White

LG718 CELINI SOFA
Red, White

LG719 CELINI CHAIR
Red, White

Lounge Seating

LG720 CAPRI SECTIONAL SOFA
Black, White

LG721 CAPRI SECTIONAL BENCH
Black, White

LG724 SOHO CURVED BANQUETTE
White

LG726 MADISON ARMLESS SECTIONAL
Black, White

LG727 MADISON CORNER SECTIONAL
Black, White

LG728 MARSHMALLOW SOFA
White

LG729 MIAMI CHAIR
White

LG750 BENCH OTTOMAN
Black Leatherette, White Microfiber

LG 755 BLOCK OTTOMAN
Blue Microfiber, Black and White Leatherette

LG756 ANGLE OTTOMAN
Black, Silver, White Leatherette

LG757 RECTANGLE BLOCK OTTOMAN
Black, Silver, White Leatherette

LG762/LG763 JAVA BENCH
Walnut, 48" or 72"

LG760 CAPRI OTTOMAN
White

LG780 STEN SWIVEL CHAIR
Black, Red, White

LG787 PLUTO CHAIR
White

Occassional Tables

OT800 MONZA COCKTAIL TBL.
Black

OT801 MONZA COCKTAIL TBL.
Black

OT802 MONZA END TBL.
Black

OT803 MONZA SOFA TABLE
Black

OT818 SEATTLE COCKTAIL TBL
Cappuccino

OT819 SEATTLE END TBL
Cappuccino

OT820 SEATTLE SOFA TBL
Cappuccino

OT828 ABBY COCKTAIL TABLE
White, Wenge

OT829 ABBY END TABLE
White, Wenge

OT830 JUPITER SIDE TABLE
Black, White

OT837 SIENA COCKTAIL TABLE
Chrome/Glass

OT838 SIENA END TABLE
Chrome/Glass

OT839 LINEAR COCKTAIL TABLE
Steel

OT840 LINEAR END TABLE
Steel

OT841 GIO COCKTAIL TABLE
Espresso

OT842 GIO END TABLE
Espresso

OT843 SPA COCKTAIL TABLE
Silver/Glass

OT844 SPA END TABLE
Silver/Glass

OT846 ICE COCKTAIL TABLE
Chrome/Glass

OT847 ICE END TABLE
Chrome/Glass

OT848 ICE SOFA TABLE
Chrome/Glass

OT850 MONTEREY COCKTAIL TABLE
Black

OT851 MONTEREY END TABLE
Black

OT852 MONTEREY SOFA TABLE
Black

OT855 KLUB COCKTAIL TABLE
White

OT856 KLUB END TABLE
White

OT857 KLUB SOFA TABLE
White

OT858 KAI COCKTAIL TABLE
Black/Glass

OT859 KAI END TABLE
Black/Glass

OT860 FIJI COCKTAIL TABLE
Chrome/Glass

OT861 FIJI END TABLE
Chrome/Glass

RES
www.resexpo.com

Custom Furniture Collection

Extras

XT199 FOLDING CHAIR
Grey

XT904 REFRIGERATOR 4.1 CF
White

906 VELOUR ROPE
Black, Red

XT909 WATERFALL STAND
Chrome - Adj.

XT910 COAT TREE
Aluminum

XT911 WASTEBASKET
Black

XT913 6-POCKET LIT. RACK
Black

XT915 CURVED 6-POCKET
Silver

XT948 5 TIER LOCKER
Black

XT916 COMPUTER PEDESTAL 42" H
24" Sq. Black, White - Locking

XT919 CUBE PEDESTAL 42" H
24" Sq. Black, White

XT921 VEGA TABLE 18" DIA.
Black, Blue, Red, Yellow, Green - Adj.

XT922 LAURENCE SHELF 72" H
Black, White

XT923/XT924 METAL SHELVING
Black, Chrome 54"H or 72"H

XT925 CUBE SHELF
Natural, White

XT926 SHOJI SHELF
Wenge

XT950 TABLE LAMP
AA-WH BB-BK CC-SLV

XT951 FLOOR LAMP
AA-WH BB-BK CC-SLV

XT954 ARCH FLOOR LAMP
White/Steel

XT955 TOWER FLOOR LAMP
White

XT956 STUDIO FLOOR LAMP
Silver

Exhibit Rental Hardwall Packages

www.resexpo.com

RES Hardwall Booth Packages Include - Per 10' Display

Note: Electricity is not included in any package - see electrical form to order electric.

- Display Set-up
- Display Dismantle
- Standard Booth Carpet
- 1 - Color Graphic Header
- 3 - Display Shelves
- 1 - Skirted (or)
  1 - Round Unskirted Table
- Daily Vacuuming
- 2 - Chairs (or)
  2 - Bar Stools
- 1 - Wastebasket

Panel Colors:

Black, Grey, White, Red, Blue

Carpet Colors:

Black, Grey, Red, Blue, Burgundy, Teal, Plum

All Booth Packages can be Modified to Suit your Needs!

for more information
please call customer service
at 847-993-4815

PACKAGE #: H1

10' Flat Backwall
$1,900

Panel Dimentions:
(1) Header Panel - 117" x 11 3/4"
(2) Backwall Panel - 38 1/4" x 91 1/4"
(3) Side Panel - 18 1/2" x 91 1/4"
(4) Return Panel - 57 3/4" x 34 3/8"

PACKAGE #: H2

20' Flat Backwall
$3,300

Panel Dimentions:
(1) Header Panel - 97 1/8" x 11 3/4"
(2) Backwall Panel - 38 1/4" x 91 1/4"
(2) Return Panel - 38 1/4" x 91 1/4"
(2) Closet Panel - 38 1/4" x 91 1/4"
(3) Backwall Panel - 18 1/2" x 91 1/4"

PACKAGE #: H3

20' Flat Backwall
$3,300

Panel Dimentions:
(1) Header Panel - 117" x 11 3/4"
(2) Header Panel - 77 1/2" x 11 3/4"
(3) Backwall Panel - 38 1/4" x 91 1/4"
(4) Backwall Panel - 18 1/2" x 91 1/4"
(5) Return Panel - 28 1/4" x 91 1/4"
(6) Counter Front - 77 1/2" x 34 3/8"
(7) Counter Side - 18 1/2" x 34 3/8"

PACKAGE #: H4

30' Flat Backwall
$4,400

Panel Dimentions:
(1) Header Panel - 77 1/2" x 11 3/4"
(2) Header Panel - 117" x 11 3/4"
(3) Small Curve - 29 13/16" x 11 3/4"
(4) Small Top - 18 1/2" x 11 3/4"
(5) Backwall Panel - 38 1/4" x 91 1/4"
(6) Return Panel - 18 1/2" x 91 1/4"
(7) Backwall Panel - 38 1/4" x 54 1/2"
(8) Counter Panel - 38 1/4" x 34 3/8"
(9) Side Panel - 77 1/2" x 34 3/8"
(10) Side Curve - 29 13/16" x 34 3/8"

Exhibit Rental Skyline Packages

www.resexpo.com

RES Skyline Booth Packages Include - Per 10' Display

Note: Electricity is not included in any package - see electrical form to order electric.

- Display Set-up
- Display Dismantle
- Standard Booth Carpet
- 1 - Color Graphic Header
- 3 - Display Shelves
- 1 - Skirted (or)
  1 - Round Unskirted Table
- Daily Vacuuming
- 2 - Chairs (or)
  2 - Bar Stools
- 1 - Wastebasket

Fabric Panel Colors:

Black, Grey, Silver, Blue

Carpet Colors:

Black, Grey, Red, Blue, Burgundy, Teal, Plum

All Booth Packages can be Modified to Suit your Needs!

for more information
please call customer service
at 847-993-4815

PACKAGE #: S1

10' Curved Backwall
$1,650

Panel Dimentions:

(1) Header Panel - 117 1/2" x 12"
(2) Backwall Panel (Minus Header) - 117 1/2" x 74 3/4"
(overall backwall panel size 117 1/2" x 89 1/4")
(3) Concave Panel - 29 3/8" x 89 1/4"

PACKAGE #: S2

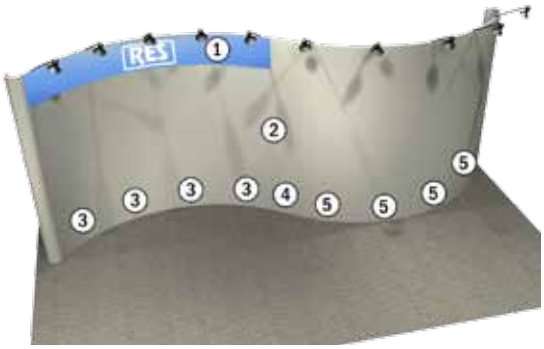
10' Backwall with Counter
$1,900

Panel Dimentions:

(1) Header Panel - 69" x 13 1/2"
(2) Backwall Panel (Minus Header) - 46" x 38 1/2"
(overall backwall panel size 46" x 52")
(3) Angled Panel (Minus Header) - 23" x 38 1/2"
(overall backwall panel size 23" x 52")
(4) Side Panel- 23" x 92"
(5) Under Counter - 69" x 39"

PACKAGE #: S3

20' Serpentine Backwall
$3,000



Panel Dimentions:

(1) Header Panel - 117 1/2" x 12"
(2) Overall Backwall - 274 1/2" x 89 1/4"
(3) Concave Panel - 29 3/8" x 89 1/4"
(4) Middle Panel - 14 1/2" x 89 1/4"
(5) Convex Panel - 32 5/8" x 89 1/4"

PACKAGE #: S4

20' Backwall with Truss Tower
$3,300

Panel Dimentions:

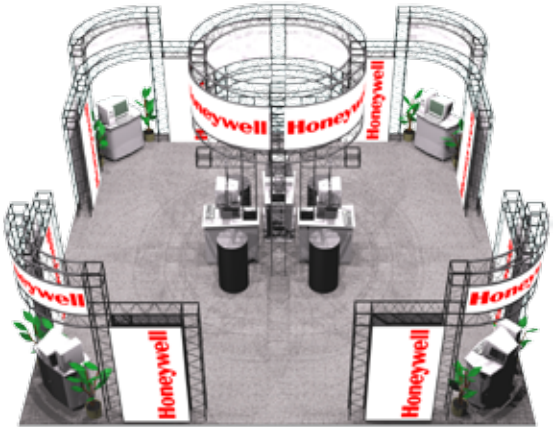
(1) Header Panel - 69" x 13 1/2"
(2) Backwall Panel (Minus Header) - 46" x 78 1/2"
(overall backwall panel size 46" x 92")
(3) Angled Panel (Minus Header) - 23" x 78 1/2"
(overall backwall panel size 23" x 92")
(4) Side Panel - 23" x 92"
(5) Middle Panel - 46" x 92"
(6) Truss Header (Including Cube) - 80 1/2" x 11 1/2"
(7) Vertical Truss Face (Including Cube) - 57 1/2" x 11 1/2"
(8) Vertical Truss (Minus Cube) - 11 1/2" x 46"

RES Custom Booths

www.resexpo.com

In addition to our variety of turn-key booth packages, RES offers a wide range of custom booth display units to meet every need. From 10' x 10' booths to large island spaces, our design team can assist you in developing exactly what you need to maximize the show experience.

RES will work with your team to provide renderings showing exactly what your display will include, will price the exhibit in a economical, competitive manner, and will work with you from start to finish to produce exactly what we promise.



For more information on our custom booth display units, including price quotes, contact **Brian Kester** at **847-993-4668** or via e-mail at **bkester@rosemontexpo.com**.

Pegboard, Gridwall & Slatwall Rentals

www.resexpo.com

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Windy City Gift Show
July 26-29, 2014
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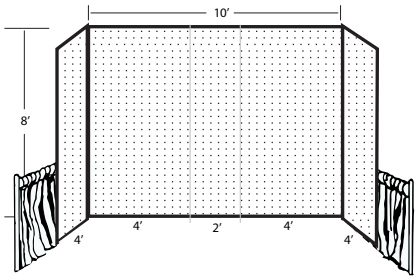
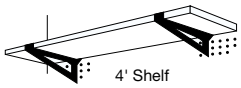
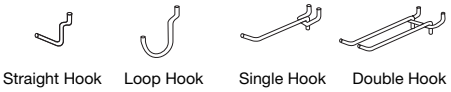
PEGBOARD

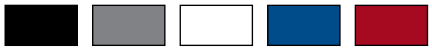
1/4" Hole Size







Felt Colors:



10'x10' BOOTH	QTY.	DISCOUNT	STANDARD	TOTAL
Booth with Returns (8' high x 10' wide)	_____	$400.00	$700.00	$_____
Additional 10' Multiples (backwall only)	_____	$300.00	$550.00	$_____
Booth with Foam Core	_____	$650.00	$1,000.00	$_____
Additional 10' Multiples w/Foam Core	_____	$500.00	$800.00	$_____

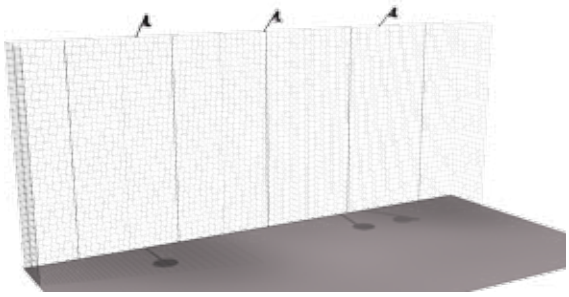
SINGLE PANELS	QTY.	DISCOUNT	STANDARD	TOTAL
2' x 8' White Pegboard Panel	_____	$100.00	$150.00	$_____
4' x 8' White Pegboard Panel	_____	$150.00	$200.00	$_____

Panel Orientation: ___ Vertical ( ) ___ Horizontal ( )

SHELVES & HARDWARE & MATERIAL	QTY.	DISCOUNT	STANDARD	TOTAL
4' Shelves	_____	$12.50	$17.50	$_____
Straight Hook	_____	$2.50	$4.00	$_____
Loop Hook	_____	$2.50	$4.00	$_____
Single Hook	_____	$4.00	$6.00	$_____
Double Hook	_____	$4.00	$6.00	$_____
4' x 8' White Foam Core	_____	$75.00	$100.00	$_____
2' x 8' White Foam Core	_____	$50.00	$75.00	$_____
4' x 8' Felt	_____	$100.00	$150.00	$_____
2' x 8' Felt	_____	$75.00	$100.00	$_____

Felt Color: _____

GRIDWALL



SLATWALL

MESSAGE BOARD

Gridwall Hooks:
Sizes: 1" 4" 10"

Slatwall Hooks:
Sizes: 4" 6" 8"

Slatwall Shelf Bracket:
Size: 14"

Slatwall Waterfall Bracket:
Size: 16"

	QTY.	DISCOUNT	STANDARD	TOTAL
2' x 8' Gridwall Sections	_____	$175.00	$225.00	$_____
Slatwall 1 Meter Sections	_____	$350.00	$575.00	$_____
8'x4' Message Board	_____	$350.00	$575.00	$_____
Slatwall Hook	_____	$15.00	$20.00	$_____
Gridwall Hook	_____	$15.00	$20.00	$_____
Gridwall Shelf Bracket	_____	$15.00	$20.00	$_____
Gridwall Waterfall Bracket	_____	$50.00	$75.00	$_____
Literature Pockets (holds 8½"x 11" sheets)	_____	$35.00	$50.00	$_____

ORDER TOTAL $_____

Company Name:_____ **Booth #:** _____

Authorized By (print): _____ **Signature:** _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

VU Case Rentals

www.resexpo.com

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Windy City Gift Show
July 26-29, 2014
Deadline Date To Receive Discounted Rates:
July 10, 2014

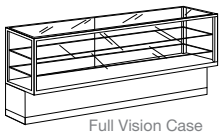
VISION CASE

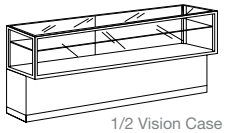
Full Vision Case Includes
1-8" and 1-10" glass shelf with adjustable brackets, 26" high front glass display section

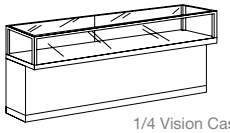
1/2 Vision Case Includes
1-10" glass shelf with adjustable brackets, 18" high front glass display section

1/4 Vision Case Includes
12" high front glass display section

	QTY.	DISCOUNT	STANDARD	TOTAL
5 ft. Full Vision Case	_____	$350.00	$400.00	$_____
6 ft. Full Vision Case	_____	$375.00	$425.00	$_____
5 ft. 1/2 Vision Case	_____	$350.00	$400.00	$_____
6 ft. 1/2 Vision Case	_____	$375.00	$425.00	$_____
5 ft. 1/4 Vision Case	_____	$350.00	$400.00	$_____
6 ft. 1/4 Vision Case	_____	$375.00	$425.00	$_____


Full Vision Case


1/2 Vision Case


1/4 Vision Case

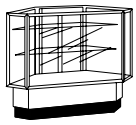
CORNER VISION CASE

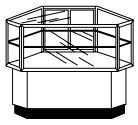
Full Corner Vision Case Includes
1-8" and 1-10" glass shelf with adjustable brackets, 26" high front glass display section

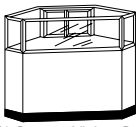
1/2 Corner Vision Case Includes
1-10" glass shelf with adjustable brackets, 18" high front glass display section

1/4 Corner Vision Case Includes
12" high front glass display section

	QTY.	DISCOUNT	STANDARD	TOTAL
Full Corner Vision Case	_____	$375.00	$425.00	$_____
1/2 Corner Vision Case	_____	$350.00	$400.00	$_____
1/4 Corner Vision Case	_____	$350.00	$400.00	$_____


Full Corner Vision Case


1/2 Corner Vision Case

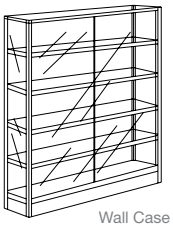

1/4 Corner Vision Case

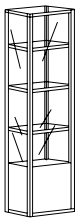
WALL & TOWER CASE

Wall Case Includes
48"L x 20"D x 66"H, with 4-12" glass shelves, adjustable brackets, lights, locks and 60" high sliding glass doors

Tower Case Includes
20"L x 20"D x 80"H, with 3 glass shelves, lights and locks

	QTY.	DISCOUNT	STANDARD	TOTAL
Solid Wall Case	_____	$375.00	$425.00	$_____
See-Thru Wall Case	_____	$375.00	$425.00	$_____
Tower Case	_____	$375.00	$425.00	$_____


Wall Case


Tower Case

ORDER TOTAL $_____

ADDITIONAL INFORMATION

- All showcases are 20" D x 38" H, have lights, locks, sliding mirror doors, gray exterior, off-white interior aluminum frames.
- 4' showcases available upon request. (limited quantities)
- Electrical hook-up is not included. Please order the outlet from electrical contractor.
- A $50.00 charge per showcase for late orders and changes made at show site.
- All keys must be left with showcase or a charge of $10.00 will be assessed.
- A $20.00 charge per additional shelf or size change of shelf.

Company Name: _____ **Phone #:**_____ **Fax #:**_____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Authorized By (print): _____ **Signature:** _____ **Booth #:** _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.
RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797

Custom Booth Graphics

www.resexpo.com

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Windy City Gift Show
July 26-29, 2014
Deadline Date To Receive Discounted Rates:
July 10, 2014

CUSTOM BOOTH GRAPHICS

Nothing attracts attention to a booth more effectively than quality graphics, and RES has a variety of ways to get your message out. From banner stands to meter boards, all RES booth graphics products include design, production and delivery to your booth.

CHROME SIGN HOLDER WITH SIGN
$150.00

A-FRAMES
$350.00

40" x 80"
FREE STANDING SIGNS
$575.00

FREE STANDING
RETRACTING BANNER STAND
$375.00

BACKWALL GRAPHICS
$14 square foot (call for a quote)

For more information on custom graphics please contact
Phil Hantak at (847) 993-4809 or via email at phantak@rosemontexpo.com.

Company Name: _____ **Phone #:**_____ **Fax #:**_____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Authorized By (print): _____ **Signature:** _____ **Booth #:** _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES

www.resexpo.com

Printing & Signage

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Windy City Gift Show
July 26-29, 2014
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July 10, 2014

FULL SERVICE IN-HOUSE GRAPHICS DEPARTMENT

Why ship printed materials in when we have all your graphic needs under one roof?
Place your order and we will have the finished product in your booth upon arrival!
No delivery or shipping charges, No hassles!

FULL COLOR SIGNS:

11" x 14"	$30.00
22" x 14"	$40.00
22" x 28"	$75.00
24" x 36"	$120.00
28" x 44"	$140.00

Custom Sizes Available

FULL COLOR BANNERS:

Per Square Foot	$14.00
(Length x Width = Square Foot)	

COPIES:

	B&W	Color
1 - 150	$0.15 ea.	$0.80 ea.
151 - 500	$0.12 ea.	$0.70 ea.
501 - 1000	$0.10 ea.	$0.60 ea.
1001 and up	$0.05 ea.	$0.50 ea.

All copies on 24# brite white, one-sided.
Special paper, two-sided printing, stapeling and cutting available for additional cost.

If you have any questions about your graphic projects, please contact **Phil Hantak** at **847-993-4809** or e-mail requests to **phantak@rosemontexpo.com**. We look forward to helping you with all your signage requirements.

Sign Copy / Special Notes

Backing Materials

___ Foamcore ___ Cardstock ___ Sintra (PVC) ___ Other

Sign Orientation

___ Vertical (▯) ___ Horizontal (▭)

Color(s)

_____

Size	Cost/Per	Quantity	Price

ORDER TOTAL $_____

Company Name: _____ Phone #:_____ Fax #:_____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Extras

www.resexpo.com

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Windy City Gift Show
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July 10, 2014

RES Extras are available by contacting Kim Keeling via email at kimkeeling@rosemontexpo.com or (847) 993-4054.
We would also be happy to assist you with any other special booth requests you may have.

WATER COOLERS & SUPPLIES

	QUANTITY		RENTAL	TOTAL
Cold Water Cooler	_____	x	$95.00	$ _____
Hot & Cold Water Cooler	_____	x	$105.00	$ _____
Water – 5 gal. bottle	_____	x	$25.00	$ _____
5 Gallon Distilled Water	_____	x	$25.00	$ _____
Cone Cups / 1000 (4.5 oz.)	_____	x	$30.00	$ _____
Flat Bottom Cups / 500 (9 oz.)	_____	x	$35.00	$ _____
Styro Hot Cups / 500 (8 oz.)	_____	x	$50.00	$ _____

COMPRESSED GASES

Cylinder Stand Required for in Booth Use

	QUANTITY		RENTAL	TOTAL
Nitrogen B Cylinder (special order call ahead)	_____	x	$ Quote	$ _____
1000 psi Helium Cylinder (DEY)	_____	x	$250.00	$ _____
2200 psi Helium Cylinder (K)	_____	x	$300.00	$ _____
2400 psi Helium Cylinder (T)	_____	x	$350.00	$ _____
Delivery, HazMat & Pick-up	_____	x	$75.00 each	$ _____
Regulator/Balloon Filler	_____	x	$35.00	$ _____
Cylinder Stand	_____	x	$35.00	$ _____

MISCELLANEOUS ITEMS

	QUANTITY		RENTAL	TOTAL
Cash Register (does not include electric)	_____	x	$80.00	$ _____
Mesh Raffle Drum	_____	x	$45.00	$ _____
Acrylic Raffle Drum	_____	x	$35.00	$ _____
Fish Bowl	_____	x	$20.00	$ _____
			ORDER TOTAL	$_____

Company Name: _____ Phone #:_____ Fax #:_____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES
www.resexpo.com

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Handicap Access Vehicles

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Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Windy City Gift Show
July 26-29, 2014
Deadline Date To Receive Discounted Rates:
July 10, 2014

RES has a complete inventory of handicap access vehicles available to all show exhibitors and attendees. These items can be ordered by submitting this form to RES via fax, mail, email or by visiting www.resexpo.com

WHEEL CHAIR

Rental Price	Quantity	Day(s)	Total
$10 per day	_____	_____	$_____

3 WHEEL SCOOTER - VICTORY PRIDE

Rental Price	Quantity	Day(s)	Total
$25 per day	_____	_____	$_____

Date(s) needed for rental: _____

ORDER TOTAL $_____

Credit Card Payment Information for Responsible Party

Account Number: _____ Expiration Date: _____ CVV2 Code: _____

Cardholder Billing Address: _____

Signature of Cardholder: _____

Acceptance of this is contingent upon:

An established satisfactory credit rating with Rosemont Exposition Services by the Third Party and return of the notification letter prior to the deadline date. Further, we understand and agree that failure to make payment within 30 days of receipt of invoice will result in a redirection of the invoice to the exhibiting company for full payment and will affect the Third Party's future credit standing.

Company Name: _____ Phone #:_____ Fax #:_____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Floral

www.resexpo.com

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Windy City Gift Show
July 26-29, 2014
Deadline Date To Receive Discounted Rates:
July 10, 2014

TROPICAL PLANTS & TREES

		QUANTITY		PRICE	TOTAL
3FT GREEN PLANTS					
Arboricola _____ Marginata _____ Spath _____		_____	x	$45.00	$ _____
4FT GREEN PLANTS					
Palm _____ Ficus Bush _____ Schefflera _____		_____	x	$55.00	$ _____
5FT GREEN PLANTS					
Palm _____ Marginata _____		_____	x	$65.00	$ _____
6FT - 7FT GREEN PLANTS					
Palm _____ Marginata _____ Ficus Tree _____		_____	x	$75.00	$ _____
HANGING PLANTS					
Ivy _____ Pothos _____		_____	x	$35.00	$ _____
LARGE POTTED FERNS		_____	x	$35.00	$ _____

BLOOMING PLANTS

POTTED MUMS					
White _____ Lavender _____ Yellow _____	_____	x	$25.00	$ _____
POTTED AZALEAS					
White _____ Pink _____ Red _____	_____	x	$35.00	$ _____
POTTED BROMELIADS					
Red _____ Orange _____ Yellow _____	_____	x	$35.00	$ _____
POTTED BEGONIAS					
Pink _____ Orange _____ Red _____ Yellow _____	_____	x	$35.00	$ _____
Color of container for plants Black _____ White _____				

FRESH FLORAL ARRANGEMENTS

please choose
TROPICAL or SEASONAL

SINGLE STEM PHALANEOPSIS ORCHID PLANT				
White _____ Fuchsia _____	_____	x	$95.00	$ _____
SMALL ARRANGEMENT (12" X 12")				
Colors _____	_____	x	$80.00	$ _____
MEDIUM ARRANGEMENT (18" X 14")				
Colors _____	_____	x	$95.00	$ _____
LARGE ARRANGEMENT (24" X 18")				
Colors _____	_____	x	$110.00	$ _____
CUSTOM ARRANGEMENT				
please call for quote	_____	x	Quote	$ _____

**Foliage Plants and architectural containers on rental basis.*
Price includes: Plant installation, architectural containers, servicing throughout the show & removal at the end of the show.
No adjustments nor refunds can be made after the show opening.

ORDER TOTAL $_____

Company Name: _____ **Phone #:** _____ **Fax #:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Authorized By (print): _____ **Signature:** _____ **Booth #:** _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

Photography & Videography

www.resexpo.com

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Windy City Gift Show
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PHOTOGRAPHY OF EXHIBITS

	QUANTITY		PRICE	TOTAL
One view including one 8 x 10 print	_____	x	$125.00	$ _____
Additional 8 x 10 prints	_____	x	$25.00	$ _____
Surrender of file & transfer of copyright	_____	x	$75.00	$ _____
One View, Surrender Of File, Transfer Of Copyright, & No Print	_____	x	$175.00	$ _____
Quicktime Virtual Reality *360° seamless digital image for web and multimedia*	_____	x	$500.00	$ _____

NEWS AND EDITORIALS

	QUANTITY		PRICE	TOTAL
News and Editorial Photography	_____	x	$150.00/hr	$ _____
Surrender of Editorial images on CD Including digital contact sheets	_____	x	$150.00	$ _____

VIDEO PRODUCTION *Broadcast quality video in either Beta SP or Digital Sony DVCam*

	QUANTITY		PRICE	TOTAL
First hour including one tape	_____	x	$600.00	$ _____
Additional hours	_____	x	$300.00	$ _____
Additional tapes	_____	x	$50.00	$ _____

INFORMATION

Date(s): _____

Contact Person: _____

Photos of booth: Empty _____ With Staff _____ With Activity _____

Notes: _____

Digital images surrendered on cross-platform CD
Add $10.00 for shipping & handling within the US & $20.00 for Canada & International Points.

For detailed information and questions, please call Paradox Photography at 630-926-7624.

ORDER TOTAL $_____

Company Name: _____ **Phone #:** _____ **Fax #:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Authorized By (print): _____ **Signature:** _____ **Booth #:** _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

Rosemont Catering

www.resexpo.com

Please Mail or Fax Completed Form to Rosemont Catering:
9301 West Bryn Mawr, Rosemont, IL 60018
Fax: 847-696-9790 • Phone: 847-692-6415

Windy City Gift Show
July 26-29, 2014
Deadline Date To Receive Discounted Rates:
July 10, 2014

Rosemont Catering has exclusive food, beverage and liquor distribution rights within the Donald E. Stephens Convention Center & Ballrooms. All food, beverage and liquor items used to generate traffic to a specific booth must be purchased through Rosemont Catering. Food show exhibitors may contact Rosemont Catering for approval.

BEVERAGES

QUANTITY		PRICE
_____	Gallon(s) of Coffee (20 cups)	$55/gal
_____	Gallon(s) of Decaf Coffee (20 cups)	$55/gal
_____	Hot Water, Tea Bags, Hot Chocolate	$55/gal
_____	Assorted Juices (10 glasses)	$25 pitcher
_____	Lemonade	$50/gal
_____	Iced Tea (Lemons)	$50/gal
_____	Assorted Soft Drinks (12 oz.)	$3.50 each
_____	Bottled Water (16.9 oz.)	$3.50 each
_____	Assorted Bottled Juices	$4.00 each

HOSTED BAR SET-UPS

QUANTITY		PRICE
_____	Premium Brands of Liquor (per drink)	$7.00
_____	Domestic Beer (12 oz.)	$6.00
_____	Premium Beer (12 oz.)	$7.00
_____	House Wine (8oz.) (per glass)	$6.00
_____	Bottle(s) of House Wine/Champagne	$30.00
	Bartenders $100.00 each (plus 11.25% tax)	

PASTRIES

QUANTITY		PRICE
_____	Assorted Donuts	$2.75 each
_____	Assorted Sweet Rolls	$2.75 each
_____	Assorted Large Cookies	$2.75 each
_____	Sheet Cakes (about 75 slices)	$150 each

DRY SNACKS

_____	Potato Chips (24 oz.)	$23.00 per bowl
_____	Pretzels (24 oz.)	$23.00 per bowl
_____	Popcorn (24 oz.)	$23.00 per bowl
_____	Party Mix (24 oz.)	$23.00 per bowl
_____	Mixed Nuts (14 oz.)	$28.00 supreme

LUNCH ON THE RUN

_____	Sandwich & 2 Sides (beverages are separate) Contact catering for sandwich & side options.	$16.95 each

COLD AND HOT HORS D'OEUVRES

_____ Available Upon Request

ADDITIONAL OPTIONS AVAILABLE

Please contact a catering representative at 847-692-4007 or catering@rosemont.com for additional options.

Delivery/Labor charge of $30 (plus tax) will be added to all orders. If more than 2 deliveries per day, Delivery/Labor charge of $45 (plus tax). All food & beverages are subject to service charge plus tax. All prices are subject to change without notice.

Company Name: _____ **Phone #:** _____ **Fax #:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Email: _____

Authorized By (print): _____ **Signature:** _____

Date of Service: _____ **Time of Service:** _____ **Booth or Room #:** _____

Date of Service: _____ **Time of Service:** _____ **Booth or Room #:** _____

Date of Service: _____ **Time of Service:** _____ **Booth or Room #:** _____

METHOD OF PAYMENT

Check Enclosed: _____

Cardholder Name: _____

Credit Card #: _____ **Expiration Date:** _____ **Security Code:** _____

A 3% convenience fee will be applied to payments made by credit card.

RES

www.resexpo.com

Electrical Service

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Windy City Gift Show
July 26-29, 2014
Deadline Date To Receive Discounted Rates:
July 10, 2014

ELECTRICAL LABOR RATES

All work done after 4:00 pm Monday-Friday, and between 8:00 am and 4:00 pm Saturday will be charged at the overtime rate.
After 4:00 pm Saturday, and before 8:00 am Monday will be at the double time rate.
Straight Time: $99.00/hr • Overtime: $148.50/hr. • Double Time: $198.00/hr.

STANDARD ELECTRICAL SERVICE OUTLET

120 volt service supplied with duplex (2) opening. Price includes bringing service to the booth, connection at one point, and removal at conclusion of event.

	QTY		DISCOUNT	STANDARD	TOTAL
1-1,000 Watts	_____	x	$190.00	$270.00	$ _____
1,001-2,000 Watts	_____	x	$240.00	$345.00	$ _____

POWER CONNECTIONS

Power connections and heavy duty service may require additional labor expense

	QTY		DISCOUNT	STANDARD	TOTAL
120 VOLT, SINGLE PHASE					
Up to 1/2 H.P. Motors	_____	x	$220.00	$300.00	$ _____
Up to 1 H.P. Motors	_____	x	$280.00	$360.00	$ _____
208 VOLT, SINGLE PHASE					
30 Amp	_____	x	$390.00	$555.00	$ _____

[ ] Check if neutral required*

HEAVY DUTY SERVICE

	QTY		DISCOUNT	STANDARD	TOTAL
208 VOLT, THREE PHASE					
20 Amp	_____	x	$325.00	$487.50	$ _____
30 Amp	_____	x	$440.00	$600.00	$ _____
60 Amp	_____	x	$530.00	$750.00	$ _____
80 Amp	_____	x	$680.00	$975.00	$ _____
100 Amp	_____	x	$870.00	$1260.00	$ _____
150 Amp	_____	x	$1300.00	$1875.00	$ _____
200 Amp	_____	x	$1850.00	$2550.00	$ _____
480 VOLT, SINGLE PHASE					
30 Amp	_____	x	$570.00	$825.00	$ _____
50 Amp	_____	x	$820.00	$1200.00	$ _____
80 Amp	_____	x	$1260.00	$1890.00	$ _____
100 Amp	_____	x	$1330.00	$1995.00	$ _____
200 Amp	_____	x	$3400.00	$5100.00	$ _____
380 VOLT, SINGLE PHASE (European Voltage)					
30 Amp	_____	x	$425.00	$492.50	$ _____
50 Amp	_____	x	$600.00	$855.00	$ _____

[ ] Check if neutral required*

SUSPENDED ELECTRICAL SIGNS

	QTY		DISCOUNT	STANDARD	TOTAL
0-100 lbs.	_____	x	$300.00	$412.50	$ _____
101-150 lbs.	_____	x	$350.00	$487.50	$ _____
151-300 lbs.	_____	x	$430.00	$600.00	$ _____

FLOODLIGHTS, SPOTLIGHTS ON 9' TOWERS

Rates include rental, installation, removal and current consumption.

	QTY		DISCOUNT	STANDARD	TOTAL
9' TOWER WITH					
One (1) Flood	_____	x	$140.00	$210.00	$ _____
Two (2) Floods	_____	x	$160.00	$240.00	$ _____
Four (4) Floods	_____	x	$209.00	$285.00	$ _____

SINGLE SPOTLIGHTS

	QTY		DISCOUNT	STANDARD	TOTAL
Gooseneck	_____	x	$80.00	$120.00	$ _____
Par Lite	_____	x	$220.00	$330.00	$ _____

MISCELLANEOUS

	QTY		DISCOUNT	STANDARD	TOTAL
Single Cap					
Ext. Cords 25'	_____	x	$15.00	$15.00	$ _____
Duplex Ext. Cords 25'	_____	x	$20.00	$20.00	$ _____
Cube Tap	_____	x	$5.00	$5.00	$ _____
Plug Mold Strip	_____	x	$32.00	$32.00	$ _____
Quad Box	_____	x	$22.00	$2.00	$ _____
Equipment Rental Scissor Lift	_____	x	$50.00 per/hour		$ _____

24 HOUR SERVICE
is double the regular rates. If needed, please indicate service: _____

LOCATION: Please identify and show service units, power connections and tower lights and indicate booth dimensions. Heavy duty service should be accompanied with a detailed floor plan.

*$90.00 late fee if neutral is required but not indicated

Each additional H.P. add $40.00

Indicate next to required amps actual horsepower to be used.

ORDER TOTAL $_____

Company Name: _____ Phone #: _____ Fax #: _____

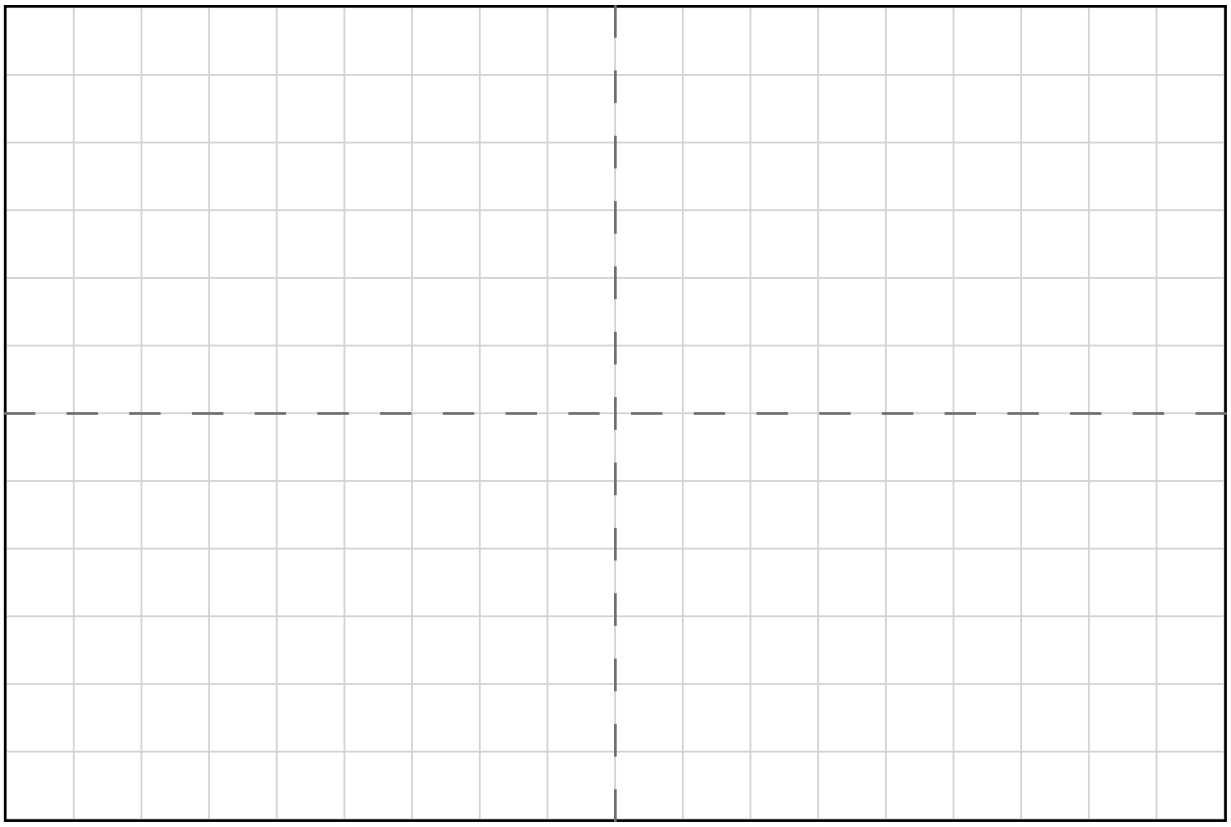
Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

Use the squares to indicate the dimensions of your booth size. Mark where you need your electrical service.

Adjacent Booth / Aisle # _____



Adjacent Booth / Aisle # _____

Adjacent Booth / Aisle # _____

Adjacent Booth / Aisle # _____

Show Name: _____ **Booth #:** _____

Company Name: _____ **Booth Size:** _____

CONDITIONS AND REGULATIONS

1) DEADLINE DATE: Your order must be received by the Donald E. Stephens Convention Center no later than 15 days before opening day to insure installation in time for the opening of the show. A 50% penalty on basic charges will apply on orders received after the deadline date. Saturdays, Sundays and holidays are not included in this 15 day period.
2) Wall, column, and permanent utility outlets are not to be used by the exhibitor and are not part of the booth space.
3) All lighting displays, electrical appliances, motors, and other types of electrical equipment must be wired to meet national, state and local codes.
4) Motors 3/4 H.P. and over must be equipped with a safety switch as a point of disconnect and overload protection.
5) All equipment and material must use 3-wire grounded type cord. All exposed non current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
6) Use of open clip sockets, latex or lamp cord wire, duplex or triplex attachment plugs in exhibits are prohibited.
7) Claims will not be considered unless filed in writing by the exhibitor by the close of the Exhibition.
8) Prices based upon current wage rates, and are subject to change without notice.
9) Under no circumstances shall anyone other than house electricians make electrical connections.
10) Installing of ball lights, hanging of electrical headers, any other type of electrical fixtures, special wiring (motor or control wiring) etc., must be done by house electricians.
11) Electrical power for lights and displays will be turned on 1 hour prior to show opening time, and off at show closing time daily. If power is required before or after, special arrangements must be made at least 2 hours in advance.
12) The Chief Electrician has the power to refuse connection where wiring constitutes a fire hazard.
13) All material and equipment furnished by the Convention Center of this service order shall remain it's property and shall be removed by the Convention Center after the close of the show.
14) Rates quoted for all connections cover only the bringing of service unless otherwise noted) to the booth in the most convenient manner and does not include connecting equipment or special wiring.
15) All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc.
16) Exhibitors must check in at the electrical service desk before assembling their exhibits requiring electrical power or labor.
17) Cancellation or change of electrical requirements could result in a 30% penalty charge. Changes in original order must be submitted in writing.

ELECTRIC SERVICE FOR EXHIBITS AT THE DONALD E. STEPHENS CONVENTION CENTER

Electrical requirements for an exhibit at the Convention Center are based on codes developed by local and national organizations whose professional responsibility is for the safety of all exhibitors and visitors.

Too frequently, fires have been traceable to faulty wiring sometimes because of carelessness and sometimes because of lack of understanding of the risks involved.

In the interest of public safety, every exhibit presented in the Convention Center is carefully inspected to deter mine if violations exist. If they do, qualified electricians are available to correct the problem. This work will be performed on a time-and-material basis. If the exhibitor does not wish to have the fault corrected, electrical service will not be connected.

If an exhibitor is not informed or does not understand basic safety standards for electrical wiring, an electrician should be consulted before shipment is made to the Convention Center.

SAFE WIRING IS ESSENTIAL

Donald E. Stephens Convention Center is responsible for the total electrical distribution systems and the linking of all electrical items in an exhibit with the power services of the building.

Serious risks are involved which can be reduced with accurate understanding of basic requirements. Safe wiring inside an exhibit is essential.

Wiring that touches the floor must be "SO" cord which is insulated to qualify for "extra hard usage." Cord wiring above the floor level can be "SJ" which is rated for "hard usage."

All flexible cords shall be 3-wire unless the cord is a component part of an assembly which is specifically approved.

The use of open clip sign sockets, latex or lamp cord wire in displays, dupliex or triplex attachment plugs are prohibited by order of the Rosemont Fire Department and Electrical Inspection Department.

All electrical equipment and wiring requires evidence of testing and approval by a nationally recognized testing laboratory.

Spot or flood lighting is a hazard when lamps are too close to fabrics or other material which may be affected by heat.

The Convention Center electrical services offer extension cords, spiders and plug molds which provide safety approved multiple plug in capacity.

Plumbing Service

www.resexpo.com

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Windy City Gift Show
July 26-29, 2014
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July 10, 2014

All material and equipment furnished by the Donald E. Stephens Convention Center will remain the property of the Authority. Toxic gases and objectionable odors must be properly vented. Additional material & labor will be charged accordingly. No L.P. gas, oxygen, or hydrogen will be permitted within the facility without prior approval of the Authority and the Rosemont Fire Department. Prices are based upon the service requested being located in the designated utility areas. Exhibitor should confirm his order upon arrival at the Exhibitor Service Desk. Air fittings are Parkers Series 20.

PLUMBING SERVICE RATES

All work done after 4:00 p.m. Monday thru Friday and all day Saturday & Sunday will be charged at the double time rate.
Minimum charge of 1/2 hour for all work done. Straight Time: $99.00/hr • Double Time: $198.00/hr.

COMPRESSED AIR

Exhibitor should supply own regulating filter or other equipment to handle moisture or water in air line. Service includes main drop and dismantle of main line. Compressors run during set-up Mon-Fri 8-4 and all show hours. If you need compressors later, there will be a $25.00 per hour charge.
ALL DROPS ARE FROM THE CEILING.

	DROP LINE(S) QUANTITY	CMF (VOLUME)	INTERMITTENT	CONTINUOUS	MACHINE CONNECTIONS QUANTITY	MACHINE CONNECTIONS SIZE	DISCOUNT	STANDARD
1/4" to 3/8"							$380.00	$610.00
1/2"							$395.00	$675.00
3/4"							$450.00	$740.00
1"							$480.00	$810.00

COLD WATER

	FOR FOOD OR BEVERAGE	FOR MACHINERY	DISCOUNT	STANDARD
1/4" to 3/8" lines			$410.00	$640.00
1/2" to 3/4" lines			$430.00	$660.00

DRAIN

	GRAVITY	PRESSURE	DISCOUNT	STANDARD
up to 1/2" line to 40-45 P.S.I.			$410.00	$640.00
up to 3/4" line			$430.00	$660.00

NATURAL GAS/HOT WATER

Tanks filled & drained once are charged at labor rate + $5.00 per 500 gallons. Minimum $5.00. Double for late rate or no advance order. Up to 1" line Venting-up to 6" line. Call for location availability & price quote.

MISCELLANEOUS

Will you require work beyond main connection, such as installing filters, quick disconnects, etc.?

_____ (yes) _____ (no) Date Required: _____ Specify: _____

LOCATION: Please identify and show location desired for each service. Include scale drawing showing location of each air drop, water or drain line. Include booth dimensions. If exact locations are required please submit a scale floor plan with cross aisle locators.

A FLOOR PLAN MUST BE SUBMITTED for all island booths with a directional showing entrance of show & adjacent aisle number. If no plan is submitted, additional costs may occur.

CANCELLATION POLICY: There will be a 35% cancellation charge on cancelled orders.

ORDER TOTAL $_____

Company Name: _____ **Phone #:** _____ **Fax #:** _____

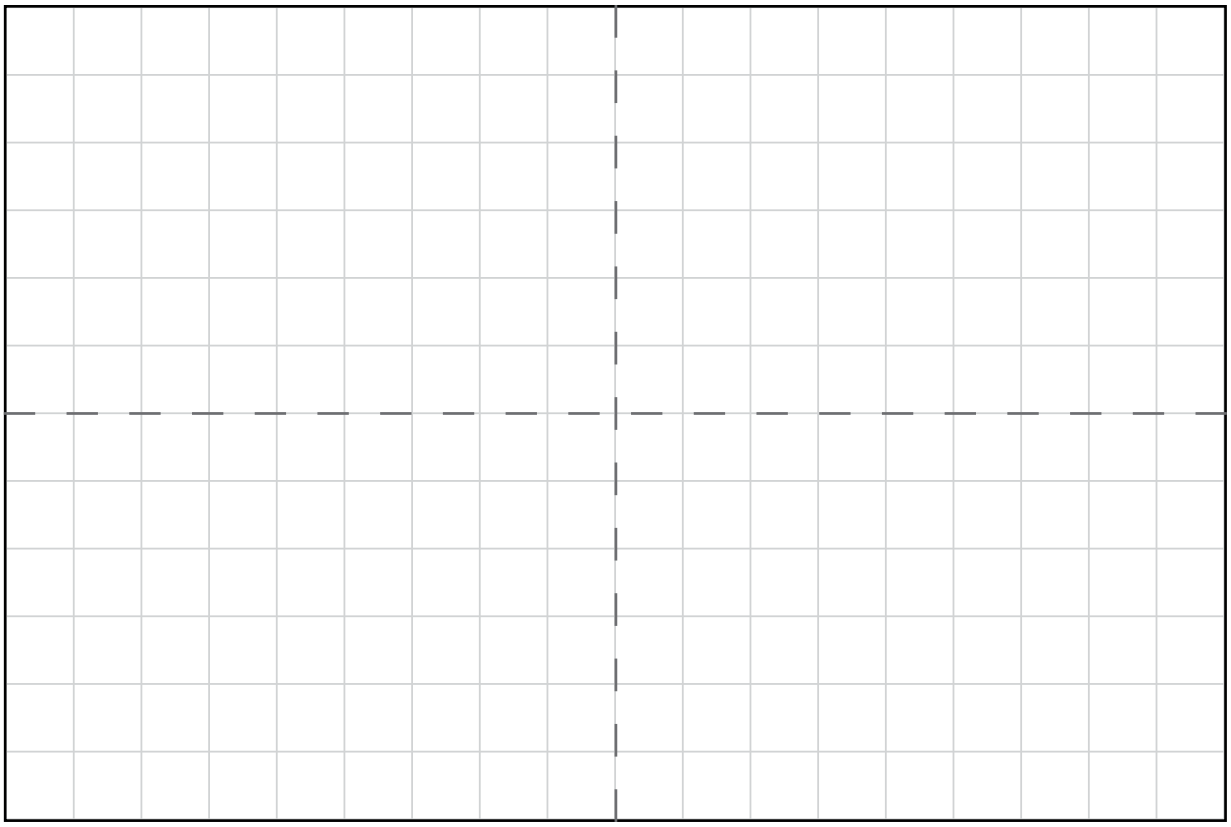
Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Authorized By (print): _____ **Signature:** _____ **Booth #:** _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

Use the squares to indicate the dimensions of your booth size. Mark where you need your plumbing service.

Adjacent Booth / Aisle # _____



Adjacent Booth / Aisle # _____

Adjacent Booth / Aisle # _____

Adjacent Booth / Aisle # _____

Show Name: _____ **Booth #:** _____

Company Name: _____ **Booth Size:** _____

INSTRUCTIONS AND CONDITIONS FOR COMPRESSED AIR • WATER • DRAIN

1) All material and equipment furnished by the plumbing contractor for these service orders shall remain plumbing contractor prperty and shall remain plumbing contractor property and shall be removed ONLY by plumbing personnel at the close of the show.

2) Wall, column and permanent building utility outlets are not a part of booth space and are not to be used by exhibitors.

3) All equipment must comply with state and local safety codes.

4) Prices are based upon current wage rates and are subject to change without notice.

5) Exhibitors are encouraged to make their booth connection within their booth. The standard connector, compressed air outlets is a Parker Series 20 Industrial male quick coupling. The standard connector for water is a Parker high flow coupling BST-4 for a 1/2" line and a male flare for 3/8". However, no modifications to facility system or equipment is allowed. Exhibitors who are in violation of this will be charged an hourly service charge to repair system or equipment.

6) Special equipment requiring company engineering or technicians for assembly, servicing, preparatory work and operation may be executed without the presence of the plumbing contractor personnel. However, plumbing personnel must make the service connections to such equipment.

7) Equipment using water must have inlet and outlet properly marked and identified.

8) Plumbing service rates listed cover bringing service from main line to booth and do not inlude connecting equipment. Standard placement for compressed air, water, drain and gas are in the back of the booth. For Island booths plumbing service will be placed in the center of the booth (or at our discretion) unless we receive a floor plan indicating the main location where you require your services.

9) Due to the portable nature of the air lines at the Donald E. Stephens Convention Center, we recommend that exhibitors supply a filter or other equipment to limit the moisture or water in lines.

10) Special supplies, such as; regulators, strainers, traps and other such specialized equipment as may be necessary for your booth should be ordered within thirty (30) days written notice. Every effort to assist you will be made to provide you with all special requirements.

11) All drops include up to ten feet (10') of accomplished distance. Use of any Donald E. Stephens Convention Center hose under rugs will have a rental charge by the foot, and plumbing personnel only at the prevailing labor and material rates will install all hose under carpet.

12) Any of your plumbing services that require electric labor to connect and/or operate, should be ordered on the "Electrical Services Order Form" such as; pumps, ejectors and water heaters.

13) All work performed within a booth attaching lines to equipment, running hose under carpet and relocating drops will be charged on a time and material basis, in addition to service requested.

14) Labor between the hours of 8:00 am and 4:00 pm Monday - Friday will be at the straight time rate. Labor before 8:00 am and after 4:00 pm Monday - Friday, all day Saturday, Sunday and Holidays will be at the double-time rate.

15) Compressed Air operation will be one hundred pounds per square inch (100 psi) one (1) hour prior to and after the show hours. Compressed Air operation for set up, will be EXHIBITOR SET UP TIME If Compressed Air is required, after hour arrangements with the plumbing department is required.

16) There will be a 35% cancellation charge on all cancelled orders.

Booth Cleaning

www.resexpo.com

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Windy City Gift Show
July 26-29, 2014
Deadline Date To Receive Discounted Rates:
July 10, 2014

The Convention Management provides general cleaning of the aisle carpet only.
If you require booth cleaning, you must contract for it by using this form.

	BOOTH SIZE	DISCOUNT PER. SQ. FT.	TOTAL PER DAY	NUMBER OF DAYS	TOTAL
Booth Vacuum	_____	x $0.25	$ _____	X _____	$ _____
Shampooing of Carpeting	_____	x $0.40	$ _____	X _____	$ _____
Scrubbing, Mopping & Waxing of Tile Flooring	_____	x $0.40	$ _____	X _____	$ _____
Porter Service		$25.00/hr			
After 4:30 p.m. weekdays, Saturdays & Sundays		$30.00/hr			

Special Instructions _____

_____

_____

_____

_____

_____

ORDER TOTAL $_____

Company Name: _____ Phone #:_____ Fax #:_____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

Internet & Telecommunications

www.resexpo.com

Please Mail, Email or Fax Completed Form to RES:
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Email: customerservice@rosemontexpo.com
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INTERNET SERVICES

	TYPE	DISCOUNT	STANDARD	QUANTITY	TOTAL
Ethernet 765K line (One Computer Only)	E765K	$400.00	$525.00	_____	$ _____
Basic Ethernet Service 1mb (One Computer Only)	E1M	$600.00	$725.00	_____	$ _____
Basic Ethernet Service up to 6 Computers (hub required) ** For service on 7 or more computers call for quote*	BE6	$1,200.00	$1,600.00	_____	$ _____
Dedicated 1.5mb Ethernet Service With Single IP	DE	$1,650.00	$2,000.00	_____	$ _____
Additional Dedicated IP Address	DIP	$200.00	$250.00	_____	$ _____
T-1 Speed (requires customer router - 60 day lead time)*	PT1	$6,000.00	$8,100.00	_____	$ _____

INTERNET EXTRAS

Note that the Wireless Router is a device rental and does not provide Internet Connectivity - please order the appropriate Internet Service Indicated in the Restriction.

	TYPE	DISCOUNT	STANDARD	QUANTITY	TOTAL
Cat5 Cabling per 10 ft.	CT5	$15.00	$25.00	_____	$ _____
8 Port Switch	8HB	$100.00	$125.00	_____	$ _____
16 Port Switch	16HB	$125.00	$150.00	_____	$ _____
24 Port Switch	24HB	$150.00	$175.00	_____	$ _____
Router 8 Port		$100.00	$125.00	_____	$ _____
Wireless Router	WR	$300.00	$375.00	_____	$ _____
VLAN CONNECTION - PRIVATE NETWORK		CALL FOR INFORMATION		_____	$ _____

TELEPHONE SERVICES

	DISCOUNT	STANDARD	QUANTITY	TOTAL
Single Line Telephone *Includes single line phone with up to $100 in local & long distance charges*	$250.00	$300.00	_____	$ _____

TELEPHONE EXTRA SERVICES

Must be ordered with single line telephone

	DISCOUNT	STANDARD	QUANTITY	TOTAL
Extension within booth*				
Additional location with same number	$50.00 ea.	$70.00 ea.	_____	$ _____
Hunting Lines*	$20.00 ea.	$35.00 ea.	_____	$ _____
Two Line Phones/Speaker Phone*	$50.00 ea.	$70.00 ea.	_____	$ _____

Technical assistance is available and will be billable on a time basis at a rate of $75.00 per hour with a minimum of 1/2 hour.

There will be a 100% charge for Rental equipment cancelled 5 days or less prior to the first day of event.

There will be a 50% charge of the standard rate for Internet and Telecommunications services cancelled after show set-up has begun. No adjustments will be made after show closing.

ORDER TOTAL $_____

Install Date: _____

LOCATION: Please identify and show location desired for each service on next page

Company Name: _____ **Phone #:** _____ **Fax #:** _____

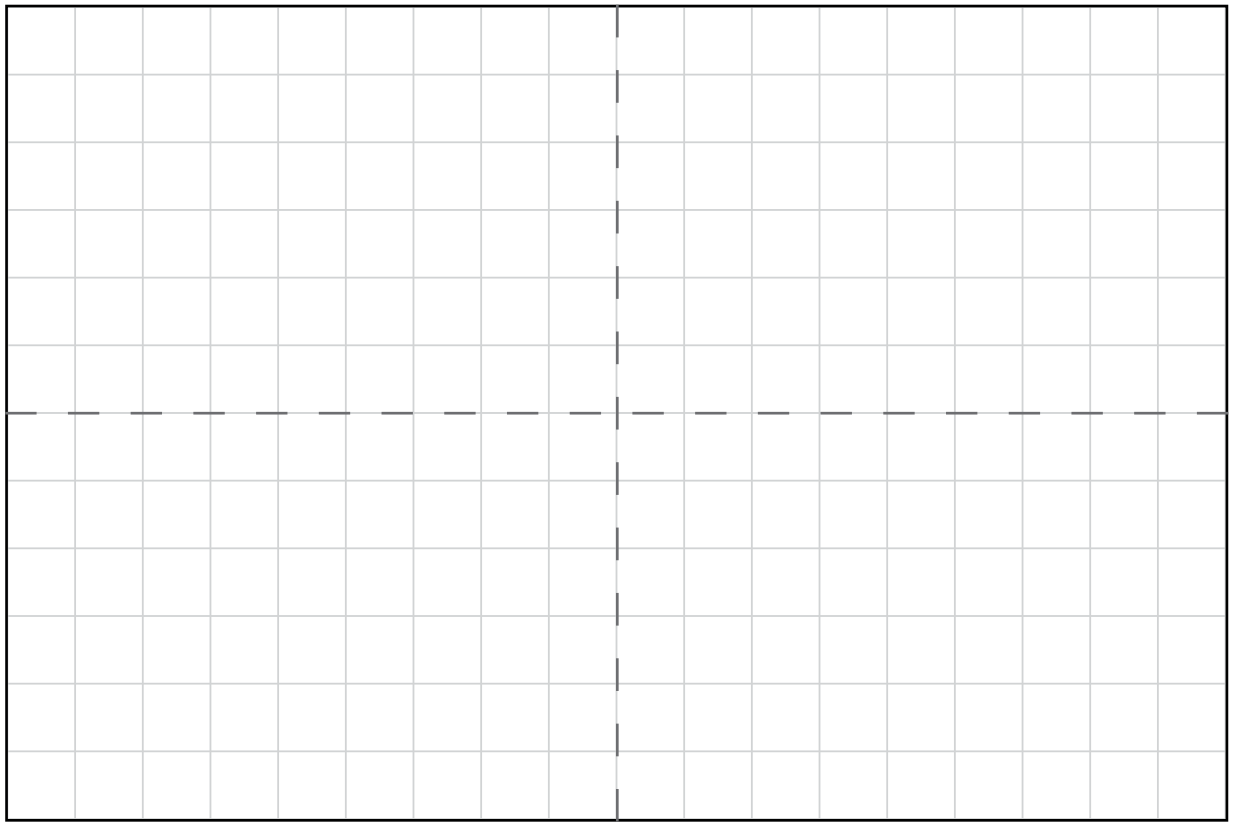
Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Authorized By (print): _____ **Signature:** _____ **Booth #:** _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

Use the squares to indicate the dimensions of your booth size. Mark where you need your internet & phone drops.

Adjacent Booth / Aisle # _____



Adjacent Booth / Aisle # _____

Adjacent Booth / Aisle # _____

Adjacent Booth / Aisle # _____

Show Name: _____ **Booth #:** _____

Company Name: _____ **Booth Size:** _____

TERMS AND CONDITIONS

1) Order forms and payment must be received prior to the scheduled event opening to insure prompt order processing. Company Checks must be made payable to Rosemont Exposition Services. Personal checks will not be accepted. Booth numbers or locations must be identified on the face of the Internet & Telecommunications Order Form. Incomplete information will delay processing.
2) Rates listed for all connections include bringing the service to the booth in the most convenient manner, and do not include computer equipment unless ordered or intranet working cabling. Pricing for services is per location, defined as an individual booth, meeting room, ballroom or lobby area.
3) There will be a 100% charge for Rental equipment cancelled 5 days or less prior to the first day of event.
4) There will be a 50% charge of the standard rate for Internet and Telecommunications services cancelled after show set-up has begun. No adjustments will be made after show closing.
5) Additional service and labor charges may be assessed for installation. Rates include all applicable taxes.
6) All material and equipment furnished by RES Telecommunications provider shall remain the property of RES Telecommunications provider and shall be removed only by RES Telecommunications personnel at the close of the show and/or event. Failure to return furnished equipment shall result in a charge equivalent to the replacement cost of the furnished equipment.
7) Booths requiring more than 30 ports require private T-1 service.

RES TELECOMMUNICATIONS RESPONSIBILITIES

1) RES Telecommunications will provide standard 10/100 Ethernet connections with station adapter connectors to each computer as determined by RES Telecommunications technical staff.
2) The client will be issued a valid TCP/IP address for each basic connection.
3) The client will be issued appropriate TCP/IP settings for dedicated service.
4) Due to the nature of the Internet, RES Telecommunications cannot guarantee any level of security, performance or accessibility beyond our gateway.
5) The choice of the Internet Service Provider (ISP) is at the sole discretion of RES Telecommunications If the client requires that a specific vendor provide these services, arrangements must be made twelve (12) weeks before move-in.
6) Client requests for special services will be accommodated, but may incur charges beyond the standard Internet connections.

CLIENT RESPONSIBILITIES

1) At no time, will the client connect a DHCP server to the Convention Center Network.
2) The client must provide a list of all required connections, containing exact location (exhibit booth number, meeting room number, etc.).
3) If not renting, the client must provide the node equipment (personnel computer, etc.) properly configured, as well as a standard Ethernet adapter card, rated for 10 Mbps, 10/100, RJ45 connection.
4) If not renting, the client is responsible for the proper configuration of computing machinery and software for the Internet and Ethernet communications. RES Telecommunications will provide client with basic configurations.
5) The client is responsible for all services outside of basic Internet connectivity. This includes e-mail services, ftp services, web servers, etc.

LIMITATION OF LIABILITY

In no event shall RES Telecommunications be liable to the client or to any other party for special, collateral, exemplary, indirect, incidental or consequential damages, whether such damages occur either prior or subsequent to, are alleged as a result of, tortuous conduct, failure of the equipment of services of RES Telecommunications or breach of any of the provisions of the agreement, regardless of the form of action, whether in contract or in tort, including strict liability and negligence, even if RES Telecommunications has been advised of the possibility of such damages, or for any damages caused by the clients failure to perform his/her responsibilities. Such excluded damages include, but are not limited to, loss of profits, loss of use or interruption of business, or other consequential or indirect economic loss. RES Telecommunications is not responsible for any Internet security breeches before or beyond our gateway.

For customer services such as private LAN connectivity and special configurations or equipment not listed above please call for quote. Assigned IP Address (address will be confirmed once order is placed.) Technical assistance will be offered at a rate of $75.00 per hour, straight time. Overtime is $150.00 per hour.

RES
www.resexpo.com

Computer Rental

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Windy City Gift Show
July 26-29, 2014
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WINDOWS DESKTOPS & LAPTOPS	DISCOUNT	STANDARD	QUANTITY	TOTAL
PIV 2.8 GHZ 512/40GB/CD/10/100 NIC MT & 17" LCD Flat Panel Monitor	$525.00	$725.00	_____	$ _____
PIV 3.0 GHZ 512/80GB/CDRW/DVD/10/100 NIC MT/SFF & 19" LCD Flat Panel Monitor	$585.00	$800.00	_____	$ _____
PIV 3.2 GHZ 16B/806B/CDRW/DVD/100/1000NIC/MT/SFI/23" LCD	$650.00	$900.00	_____	$ _____
PIV 2.8 GHz 512/40GB/CD/10/100 NIC MT 15" Laptop	$480.00	$675.00	_____	$ _____
PIV 3.2 GHz 512/80GB/DVDRW/10/100 NIC MT 17" Widescreen Laptop	$750.00	$1,025.00	_____	$ _____

APPLE DESKTOPS & LAPTOP				
Apple PowerMac G5/1.8 GHZ/80GIG/ DVDRW/10/100 Minitower	$675.00	$935.00	_____	$ _____
Apple MacBook Pro Intel Core DUO 2.16 GHZ 2GB/1006B/DVDRWW/15.4"	$525.00	$740.00	_____	$ _____
Apple iMac G5 1.8GHZ 1GB/160GB/DVDRW/W20" Integrated LCD	$675.00	$935.00	_____	$ _____

FLAT SCREEN/PLASMA DISPLAY				
17" NEC/DELL 1280X1024 LCD Flat Panel Display 4:3 Aspect	$250.00	$360.00	_____	$ _____
17" 1280X1024 Black Touch Screen LCD 4:3 Aspect Ratio	$575.00	$820.00	_____	$ _____
19" HP L1902 1280X1024 LCD Flat Panel Display (Silver & Black)	$300.00	$430.00	_____	$ _____
20" NEC LCD Flat Panel Display 4:3 Aspect (Black)	$390.00	$550.00	_____	$ _____
20" NEC LCD 2080UXI 1600X1200 Black Touchscreen LCD 4:3 Aspect Ratio	$750.00	$1025.00	_____	$ _____
20" NEC LCD 2010X Touchscreen Flat Panel Display (Black)	$650.00	$900.00	_____	$ _____
21" PLANAR PX212M Black LCD Flat Panel Display (Video & Data)	$700.00	$970.00	_____	$ _____
23" Viewsonic VP239MB 1600X1200 Flat Panel Display (Black)	$700.00	$970.00	_____	$ _____
24" HP 2465 1920X1200 Silver/Black LCD Widescreen Flat Panel Display	$700.00	$970.00	_____	$ _____

PRINTER/COPIER				
HP 4200 LaserJet Printer w/Postscript 35PPM	$300.00	$430.00	_____	$ _____
HP 4250 Laser Printer w/Postscript 45PPM	$350.00	$495.00	_____	$ _____
HP 7310N All-In-One Fax/Printer/Copier/Scanner	$590.00	$820.00	_____	$ _____

SOFTWARE INSTALLATION				
Office 98- Office 2000, Apple Software	$65.00	$95.00	_____	$ _____

There will be a 100% charge for Rental equipment cancelled 5 days or less prior to the first day of event.

There will be a 50% charge of the standard rate for Internet and Telecommunications services cancelled after show set-up has begun. No adjustments will be made after show closing.

ORDER TOTAL $_____

Company Name: _____ **Phone #:** _____ **Fax #:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Authorized By (print): _____ **Signature:** _____ **Booth #:** _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Audio Visual

www.resexpo.com

Please Mail, Email or Fax Completed Form to RES:
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Windy City Gift Show
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LABOR RATES: The Donald E. Stephens Convention Center is a union facility and union labor may be required with equipment rental.

For an extensive list of our inventory, labor rates, and detailed information, please call Anton Eleazar at 847-993-4816.

PLASMA/FLAT DISPLAY

	QUANTITY		DISCOUNT	STANDARD	TOTAL
32” LCD Flat Display	_____	x	$825.00	$1,100.00	$ _____
37” Plasma Panel (16:9 Aspect)	_____	x	$850.00	$1,150.00	$ _____
37” Plasma Panel (4:3 Aspect)	_____	x	$925.00	$1,250.00	$ _____
42” Plasma Panel	_____	x	$925.00	$1,250.00	$ _____
50” Plasma Panel	_____	x	$1,350.00	$1,775.00	$ _____
61” Plasma Panel	_____	x	$2,500.00	$3,500.00	$ _____
VHS or DVD Player with speakers for Plasma Panel	_____	x	$225.00	$275.00	$ _____
72" or 84" Dual Post Chrome Stand	_____	x	$200.00	$250.00	$ _____
Progresive Black Cobra Stand (for 61” Plasma or Larger)	_____	x	$200.00	$250.00	$ _____
Wall Bracket	_____	x	$125.00	$175.00	$ _____
Media Shelf	_____	x	$125.00	$175.00	$ _____
Plasma Speaker System	_____	x	$175.00	$225.00	$ _____
Other sizes available	_____	x	call for quote		$ _____

VIDEO

VHS Player	_____	x	$255.00	$275.00	$ _____
DVD Player	_____	x	$255.00	$275.00	$ _____

SCREENS

6 x 6 or 8 x 8 Tripod	_____	x	$75.00	$125.00	$ _____
Larger Screens Available	_____	x	call for quote		$ _____

AUDIO

50 Watt Anchor Speaker/Amp	_____	x	$175.00	$225.00	$ _____
75 Watt Anchor Speaker/Amp	_____	x	$250.00	$300.00	$ _____
2 Speaker P.A. System	_____	x	$450.00	$550.00	$ _____
4 Speaker P.A. System	_____	x	$600.00	$700.00	$ _____
Wireless Microphone ___ Handheld ___ Lavaliere ___ Headset	_____	x	$300.00	$375.00	$ _____
Handheld Mic./Wired	_____	x	$50.00	$75.00	$ _____
Lavalier Mic./Wired	_____	x	$75.00	$125.00	$ _____
4-CH. Audio Mixer	_____	x	$75.00	$125.00	$ _____
CD Player	_____	x	$125.00	$175.00	$ _____

ADDITIONAL SERVICES

Truss Booth Lighting	_____	x	call for quote		$ _____
Videography	_____	x	call for quote		$ _____

Delivery Date & Time: _____ Pick-Up Date & Time: _____ ORDER TOTAL $_____

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

Labor Order Form

www.resexpo.com

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Windy City Gift Show
July 26-29, 2014
Deadline Date To Receive Discounted Rates:
July 10, 2014

	NUMBER OF WORKERS NEEDED	SET-UP DATE	HOURS	SET-UP TIME	DISMANTLE DATE	HOURS	DISMANTLE TIME
Carpenters							
Decorators							
Crew of 2 Riggers							
Electricians							
Plumbers							

TERMS AND CONDITIONS

When ordering labor, please be aware of the following:

1) This advance labor request will be considered as only a reservation for labor.

2) On the day and time that you require labor, you must go to the Labor Service Desk and pick up and sign out your labor crew.

3) The labor crew will not be sent to your booth without being signed out.

4) Upon completion of their work, you MUST return the laborers to the Labor Service Desk and sign them in.

5) All labor is billed at one-half hour minimum for each man.

6) Number of workers required will be determined by labor foreman.

ADVANCE HOURLY LABOR RATES

	STRAIGHT TIME	OVERTIME	DOUBLE TIME
Carpenter	$105.00	$157.50	$210.00
Decorator	$95.00	$142.50	$190.00
Teamster	$70.00	$105.00	$140.00
Rigger	$105.00	$157.50	$210.00
Electrician	$99.00	$148.50	$198.00
Plumber	$99.00	$N/A	$198.00

HOURLY LABOR RATES

	STRAIGHT TIME	OVERTIME	DOUBLE TIME
Carpenter	$112.50	$165.00	$217.50
Decorator	$102.50	$150.00	$197.50
Teamster	$77.50	$112.50	$147.50
Rigger	$112.50	$165.00	$217.50
Electrician	$99.00	$148.50	$198.00
Plumber	$99.00	$N/A	$198.00

HOURLY EQUIPMENT RENTAL RATES

Fork Lift w/o operator	$125.00
Scissor Lift w/o operator	$125.00
Condor Lift w/o operator	$175.00

Straight time is 8:00 am to 4:30 pm weekdays.

*Straight time is 8:00 am to 4:00 pm weekdays for electricians and plumbers.

Please contact RES or see Service Center for a breakdown of the overtime/double time schedules.

Company Name: _____ **Phone #:** _____ **Fax #:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Authorized By (print): _____ **Signature:** _____ **Booth #:** _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Installation & Dismantle Labor Order Form

www.resexpo.com

Please Mail, Email or Fax Completed Form to RES:
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Email: customerservice@rosemontexpo.com
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INSTALLATION & DISMANTLE SUPERVISION

Rosemont Exposition Services can provide I & D Supervision Services
for exhibiting companies which are unable to be present at set-up and/or dismantle.

☐ **We authorize Rosemont Exposition Services to supervise the set-up/dismantle of our exhibit.**

☐ **Set-Up** ☐ **Dismantle**

Number of pieces/crates to arrive for booth assembly: _____
(not to include display materials, i.e. product, literature, misc.)

☐ **We plan to ship our crated material to the Advance Warehouse**

☐ **We plan to ship our materials direct to the Donald E. Stephens Convention Center**

PLEASE SUBMIT PROPER DIAGRAMS/DRAWINGS WITH INSTRUCTIONS FOR BOOTH ASSEMBLY

	NUMBER OF WORKERS NEEDED	SET-UP DATE	HOURS	SET-UP TIME	DISMANTLE DATE	HOURS	DISMANTLE TIME
Carpenters							
Decorators							
Crew of 3 Riggers							

DISCOUNT I&D LABOR RATES

	STRAIGHT TIME	OVERTIME	DOUBLE TIME
Carpenter	$136.50	$204.75	$273.00
Decorator	$123.50	$185.25	$247.00
Rigger	$136.50	$201.75	$273.00

STANDARD I&D LABOR RATES

	STRAIGHT TIME	OVERTIME	DOUBLE TIME
Carpenter	$146.25	$214.50	$282.75
Decorator	$133.25	$195.00	$256.75
Rigger	$146.25	$214.50	$282.75

HOURLY EQUIPMENT RENTAL RATES

Fork Lift - 5,000 lb w/o operator	$125.00
Fork Lift - 15,000 lb w/o operator	$175.00
Scissor Lift w/o operator	$125.00
Condor Lift w/o operator	$175.00

Straight time is 8:00 am to 4:30 pm weekdays.

Please contact RES or see Service Center for a breakdown of the overtime/double time schedules.

All labor is billed at one-half hour minimum for each man.

Company Name: _____ **Phone #:** _____ **Fax #:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Authorized By (print): _____ **Signature:** _____ **Booth #:** _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES
www.resexpo.com

Accessible Storage

Please Mail, Email or Fax Completed Form to RES:
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Fax: 847-696-9797 • Phone: 847-696-2208

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ACCESS YOUR MATERIALS THROUGHOUT THE SHOW BY SUBMITTING THE ACCESSIBLE STORAGE FORM. SEE SERVICE DESK UPON ARRIVAL.

_____ Skids or Crates x $75.00 = $ _____

STORAGE FEE SPACE INCLUDES THE FOLLOWING

Each 4' x 4' skid or crate @ $75.00 per item.

Teamster labor is available to move accessible storage products back to your booth at the following rates:

TEAMSTER HOURLY LABOR RATES

$60.00 - Straight Time 8:00 am - 4:30 pm weekdays.
$90.00 - Overtime 4:30 pm - 8:00 pm weekdays. 8:00 am - 4:30 pm Saturday
$120.00 - Double Time Saturday 4:30 pm - Midnight. All day Sunday & Holidays

FORKLIFT HOURLY RATES

$125.00 - 5,000 lb Fork Lift without operator
$175.00 - 15,000 lb Fork Lift without operator

Pick up accessible storage labels at the RES Service Desk . Notify personnel when materials are ready to be placed in storage.

Note: Accessible storage is in an unsecured location. RES accepts no responsibility for the protection of property left in the accessible storage area.

LABOR TERMS AND CONDITIONS

When ordering labor, please be aware of the following:

1. This advance labor request will be considered a tentative request for labor.
2. On the day and time that you require labor, you must go to the Service Desk and sign out your labor crew. They will not be sent to your booth without being signed out.
3. Upon completion of their work, you **MUST** return the laborers to the Service Desk.

Company Name: _____ **Phone #:**_____ **Fax #:**_____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Authorized By (print): _____ **Signature:** _____ **Booth #:** _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES
www.resexpo.com

Labor Union Guidelines

State of Illinois legislative changes have modified work rule jurisdictions and wage scale schedules in the Chicagoland area. There are seven major unions that have some jurisdiction in the Chicagoland area. The following guidelines will help you in preparing your exhibit to understand these jurisdictions.

WHAT AN EXHIBITOR CAN DO WITHOUT UNIONS IN THE CHICAGOLAND AREA

Recent work-rules modifications now enable exhibitors to perform several set-up tasks which in the past were under jurisdiction. Each of these are itemized below, and must be completed by a full-time employee of the exhibiting company.

1) Exhibitors may set up and dismantle their own booth displays.
2) Exhibitors may use hand tools and power tools to perform work within their booths.
3) Exhibitors may affix clamp-on lights to the top of their booth displays.
4) Exhibitors may calibrate and do repair work on internal circuit boards, and do interconnecting of peripheral computer equipment.
5) Exhibitors may do the connection of lighting, video equipment and light bulbs to an electrical outlet when the outlet has been ordered by the exhibitor.
6) Exhibitors may hang pictures, graphics, logos, etc. onto a backwall display when such items are designed to be affixed by pre-set velcro strips, permanently mounted hooks, or snaps.
7) Exhibitors may hand carry small packages, pop-up displays and desktop computer equipment provided it can be done without the use of a fork-lift, flatcart or dollie, only from a designated parking area.
8) Exhibitors may inflate balloons.
9) Video taping may be done by exhibitors within the confines of their own booths using equipment owned or rented by the exhibiting company, provided such taping does not conflict with show management regulations, and does not require tools or ladders.
10) Exhibitors may un-pack, re-pack and set out their own product line within the booth for display purposes.

CARPENTERS UNION

Carpenters handle the erection and dismantling of display and exhibit booths. This includes all display work with the exception of machinery, signs or lighted headers, unless the sign or header is a permanently attached part of the display. Carpenters also recrate machines for outbound loading. Millwrights, a division of the carpenters union, handle the assembly and the leveling of machinery, as well as the attachment of all guards and shields.

DECORATORS UNION

Decorators handle the installation of signs, drape background, table skirting, and all other items of decorative nature that must be done after a display background is erected.

ELECTRICAL UNION

Electricians handle all electrical work, which includes supplying power lines to your booth, connecting equipment to the proper outlets, installing any signs or headers that are lighted, unless they are permanently attached to the exhibit backwall, and the running of cable within the exhibitors booth.

MACHINERY MOVERS & RIGGERS UNION

Riggers handle all machinery. This includes the unloading of the machines from the trucks, moving the materials to your booth, and a one-time spotting of display ready equipment, which the exhibitor must supervise at the time of unloading. Riggers also remove skids and reskid machines, uncrate machines, and respot machines in the booth if needed. This service must be ordered as needed, at exhibitor's expense.

PLUMBERS UNION

Plumbers handle all plumbing work such as compressed air, water/drain, or natural gas.

TEAMSTERS UNION

Teamsters handle all freight inside the exhibit hall. They unload all trucks or vehicles, deliver the materials to your booth, and remove and reload materials at the close of the show.

THEATRICAL STAGEHANDS UNION

Stagehands assemble portable lighting and sound systems as well as picture screens 10' x 14' in size and larger. They also set stages, operate lighting and sound consoles, and hang lighting trusts and speaker systems.

Material Handling

www.resexpo.com

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9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Windy City Gift Show
July 26-29, 2014
Deadline Date To Receive Discounted Rates:
July 10, 2014

For shipping questions or to confirm delivery of your warehouse shipment, please call RES Warehouse (847) 678-0374.
Normal warehouse hours are 7:00 am to 3:00 pm Monday thru Friday.

$$$ MONEY-SAVING TIP $$$

To keep your material handling costs down, be sure to ship your materials all together.

1) **ADVANCE SHIPMENTS RECEIVED AT THE RES WAREHOUSE**
Shipments received at the RES warehouse by **July 16, 2014** will be weighed, inspected and charged at a rate of **$20.00 per cwt.** (100 lb. minimum). This charge includes up to 30 days storage prior to the opening of the show. Shipments received at the RES Warehouse after **July 16, 2014** will be charged at a rate of **$25.00 per cwt.** (100 lb. minimum).

2) **DIRECT SHIPMENTS TO THE DONALD E. STEPHENS CONVENTION CENTER**
Materials unloaded at the Donald E. Stephens Convention Center, delivered to the exhibitors booth, and reloaded at the conclusion of the show as part of the standard Show Management booth packages. There will be no additional costs for this service, which includes the removal, storage and return of all empty crates and cartons.

3) **U.P.S. SHIPMENTS**
Rosemont Exposition Services will not be responsible in any way for the condition, count or content of U.P.S. deliveries to the RES warehouse or Donald E. Stephens Convention Center. The U.P.S. document signed by RES freight representative upon delivery does not specify the exhibiting company's name or booth number. Shortages or damages discovered at the booth are the complete responsibility of the exhibiting company.

4) **DRAYAGE PAYMENT INFORMATION (CHECK ONE)**

- ☐ We plan to ship our crated material to the Advance Warehouse
- ☐ We plan to ship our materials direct to the Donald E. Stephens Convention Center

HOW TO CALCULATE YOUR ORDER:

When recording weight, round up to the next 100lbs. (example: 265 lbs. = 300 lbs. 3 x RATE= Dollars)

Advance crated shipments received at the warehouse before **July 16, 2014:** We will ship _____ lbs. @ **$20.00** per cwt. (100 lb. min) = $_____

Advance crated shipments received at the warehouse before **July 16, 2014:** We will ship _____ lbs. @ **$25.00** per cwt. (100 lb. min) = $_____

Company Name: _____ **Booth #:** _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

Shipping Instructions

www.resexpo.com

Windy City Gift Show
July 26-29, 2014
Deadline Date To Receive Discounted Rates:
July 10, 2014

1) **WHEN TO SHIP**
Shipments to the warehouse must arrive no later than **July 22, 2014**. Shipments to the Donald E. Stephens Convention Center should be timed to arrive on **July 23-25, 2014** only. No earlier.

2) **WHERE TO SHIP**

DIRECT SHIPMENTS
Address all shipments to Donald E. Stephens Convention Center:
Exhibitors name:
Booth number:

Windy City Gift Show
c/o Rosemont Exposition Services, Inc.
9300 Williams Street
Rosemont, Illinois 60018

ADVANCE SHIPMENTS
Address all shipments to Warehouse:
Exhibitors name:
Booth number:

Windy City Gift Show
c/o Rosemont Exposition Services, Inc.
3412 N. River Road
Franklin Park, Illinois 60131

3) **INTERNATIONAL & CANADIAN SHIPMENTS:**
Neither RES, Inc. nor the Donald E. Stephens Convention Center can provide a tax ID number for customs clearance. It is the responsibility of a licensed customs broker to provide this service and insure passage of show materials into the United States. All freight should be consigned to a certified broker for customs clearance. If your company does not have a customs broker please call R.E. Rogers at 847-806-9200 for international shipping assistance.

4) To assist you in setting up your OUTGOING SHIPMENT, Rosemont Exposition Services, Inc. will have a drayage desk located at the Exhibitor's Service Center, where labels, shipping instruction forms and shipping information will be available.

5) At the close of the show, where carriers fail to pick up or refuse to accept shipments, the drayage contractor reserves the right to re-route such shipment where no disposition is provided. Material may be hauled to a warehouse pending notice from the exhibitor. They will be charged accordingly for this service. No liability will be assumed as a result of such re-routing or handling.

6) Freight handling charges are the responsibility of the exhibitor to whom shipments have been consigned. Also, charges for loading out freight shipments are the responsibility of the exhibitor from whose booth shipments are made. Exhibitors may not assign this responsibility to suppliers or customers.

7) No material may be loaded or removed from the Exhibit Hall until **4:00 pm on July 29, 2014**. Any freight left in the Exhibit Hall **after 1:00 pm on July 30, 2014** will be re-routed in accordance with the conditions in item # 4 of these Shipping Instructions.

8) **LIMITS OF LIABILITY**

A) Rosemont Exposition Services, Inc. will not be responsible for the condition, count or content of exhibit displays and materials once they have been placed in the booth, and before they are picked up for removal after the close of the show. All materials should be properly insured by the exhibitor against fire, theft, and damage while in transit, to and from the booth, and for the duration of the show.

B) Rosemont Exposition Services, Inc. will not be responsible for damage to uncrated and/or unskidded materials, materials improperly packed, nor for concealed damage.

C) Rosemont Exposition Services, Inc. will not be responsible for the loss or theft of materials after same have been delivered to the booth or before they are picked up for loading out of the booth subsequent to the show.

D) Rosemont Exposition Services, Inc. shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues, or for any collateral cost, which may result from any loss or damage to exhibitor's materials which may make it impossible or impractical to exhibit same.

9) All exhibits and exhibit material of any type handled by Rosemont Exposition Services, Inc. is insured by Rosemont Exposition Services, Inc. at a value not to exceed twenty-five cents ($.25) per pound and not to exceed a maximum of fifty dollars ($50.00) per claim.

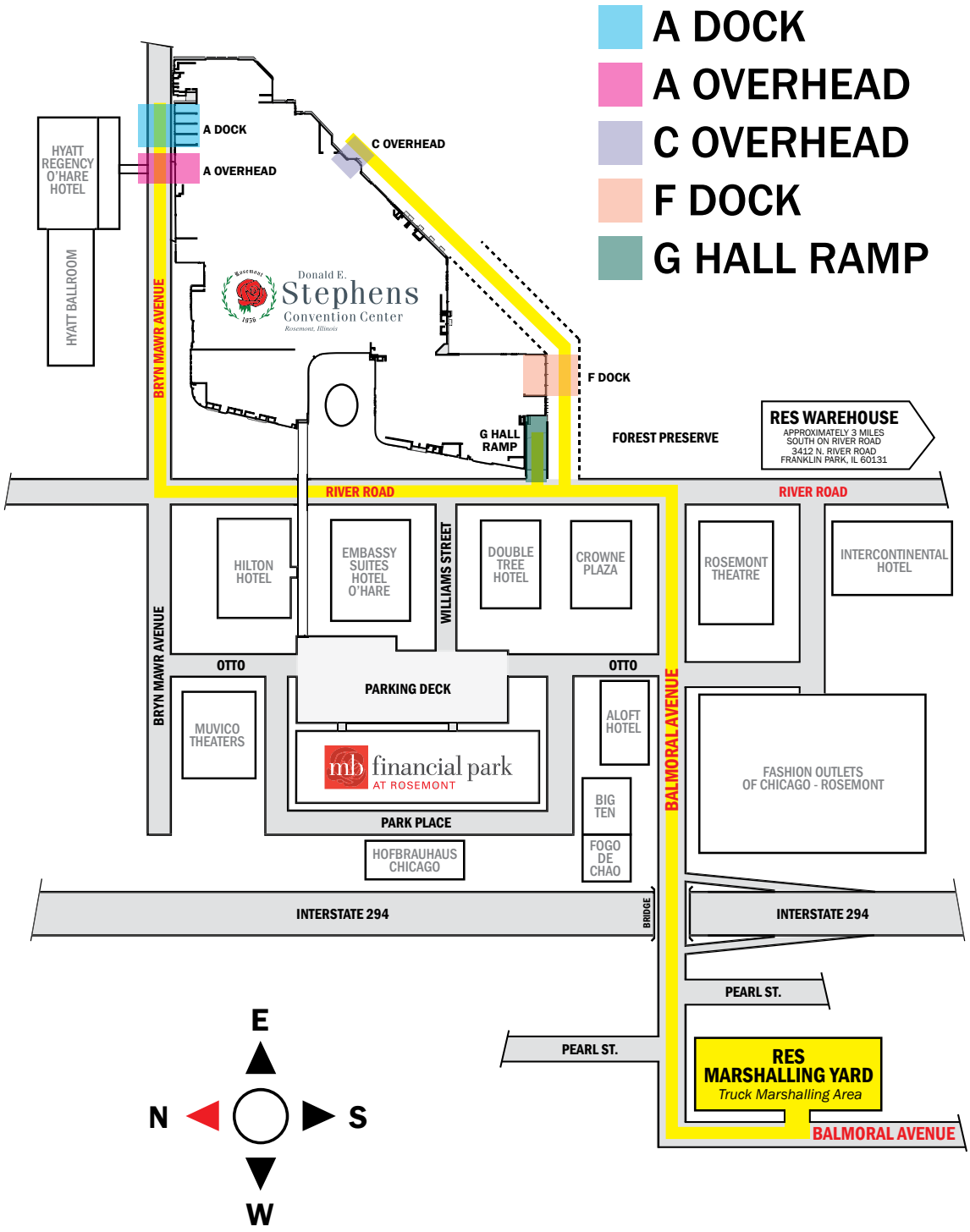
**** To avoid disputes in drayage (freight weight) exhibitors should send freight certified.***

Freight Check-In Procedures

www.resexpo.com

All vehicles delivering freight or picking up at the Donald E. Stephens Convention Center must check-in at the RES Marshalling Area. After checking in, the vehicle will be directed to the proper door or dock for unloading or loading.

Please make sure this map gets forwarded to the trucking company representative responsible for the shipping arrangements.



RES

www.resexpo.com

RES Freight Services

RES Freight Services offers a choice of carriers with competitive discounted pricing and a variety of services for all shipping needs.

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Provides expedited and time-specific delivery service for your critical exhibit shipments.

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- Product lay-downs
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- Expedited or day-specific delivery

OPTIONAL LTL CARRIERS:

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WWW.3WAY.COM

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tradefairs@threeway.com
www.threeway.com/tradeshow.htm

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RES

www.resexpo.com

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RES
www.resexpo.com

International Shipping Instructions

World-Class Freight Service

ROGERS WORLDWIDE

Rosemont Exposition Services, Inc. has appointed Rogers Worldwide to provide international shipping, customs brokerage, freight forwarding and related services for any event produced at the Donald E. Stephens Convention Center. Rogers Worldwide can arrange international air, ocean or ground transportation for exhibit materials as well as customs and other agency clearances and related international freight transportation services for exhibitors, stand builders and suppliers. All exhibitors expecting international shipments to arrive at an event at the Donald E. Stephens Convention Center should contact one of our offices and request a complete set of our international shipping instructions for that particular event, call RE Rogers Worldwide at 1-847-806-9204.

Rogers Website: www.rerogers.com

Venue Website: www.rosemont.com

TO AVOID COSTLY DELAYS:

All international cargo should be routed to CHICAGO, ILLINOIS and Scheduled to arrive no later than **TWO WEEKS PRIOR TO THE OPENING OF YOUR EVENT,** consigned to Rogers Worldwide, 845 Oakton St #100, Elk Grove Village, IL 60007. Please fax copies of your shipping documents to Rogers Worldwide at 1-847-806-9204 at least one working day prior to arrival at the first U.S. port or airport of unloading or entry. Please refer to our complete shipping instructions for detailed consignment and documentation requirements; copies of these instructions are available upon request via phone, fax or e-mail to any Rogers Worldwide office of partner.

DO NOT SHIP ANY VIDEO MONITORS, VIDEO EQUIPMENT, ELECTRONIC EQUIPMENT, COMPUTER GEAR & ACCESSORIES, FOOD, BEVERAGES, MOTOR VEHICLES, ENGINES, TEXTILES OR WEARING APPAREL OF ANY KIND WITHOUT ADVANCE REVIEW AND APPROVAL!

ROGERS WORLDWIDE GROUP OFFICES & PARTNERS:

On the reverse of this page, you will find a list of Rogers Worldwide offices and service partners experienced in the coordination of exhibition shipments. We suggest that you contact one of these offices to arrange transportation services from the point of origin to your booth for your exhibit material. If a Rogers Worldwide office or service partner is not listed for your country, then please contact our office for advice regarding our recommended service partner who is certified to handle exhibition cargo. Should you choose to use your own forwarder, please ask them to contact us so we can provide them with a complete set of our international shipping instructions.

TERMS & CONDITIONS:

Rogers Worldwide offers services subject to our terms, conditions, limits of liability and instructions as indicated in our shipping instructions and written statement of terms and conditions. All services performed on straight time during regular working hours. Overtime clearance services are subject to U.S. Government approval and availability. All charges must be paid in advance of entry for inbound shipments unless credit has been agreed upon in advance and all outbound charges must be paid prior to dispatch from Chicago. The exhibitor is ultimately responsible for all show site material handling and other charges incurred on-site. Special show cargo insurance is available upon written request.

QUALITY SERVICE:

We are committed to providing the best service for the fairest price. If a customer feels that we have not fufilled this commitment, please inform any of our offices - worldwide, for an immediate response. Thank you for your business. We hope your participation in this event is a great success!

RES

www.resexpo.com

International Shipping Instructions

ROGERS WORLDWIDE Group Offices & Service Partners

ARGENTINA
Hobbit Worldwide Logistics
Contact: Daniel Benincasa
Tel: 54 11 5128 0248
Fax: 54 11 4331 4009
dbbenincasa@hobbit.com.ar

AUSTRALIA
Agility
Contact: Deborah Muscat
Tel: 61 3 9330 3303
Fax: 61 3 9330 3337
expoeasy@agilitylogistics.com

AUSTRIA
IML Messe Logistik GmbH
Contact: Robert Kokoschik
Tel: 43 1 664 41 35 474
Fax: 43 1 26069-2204
robert.kokoschik@iml-vienna.at

BELGIUM
Expo on the Move
Contact: Georges Merz
Tel: 32 2 333 2412
Fax: 32 2 333 2419
georges.merz@expoonthemove.be

BRAZIL
Waiver (Sao Paulo)
Contact: Jessica Marques
Tel: 55 11 2281 7882
Fax: 55 11 2281 7782
jessica.marques@waiverlogistics.com

Waiver (Rio de Janeiro)
Contact: Claudia Almeida
Tel: 55 21 2209 2525
Fax:55 21 2270 1741
claudia.almeida@waiverlogistics.com

Waiver (Vitoria)
Contact: Marcelo
Tel: 55 27 3323 9105
Fax: 55 27 3222 4477
marcello.romao@waiverlogistics.com

CANADA
R.E. Rogers Canada
Contact: Andrew Bennett
Tel: 403 291 0360
Fax: 403 291 0397
abennett@rerogers-canada.com

CHINA
O.T.I.M.
Contact: Enzo Ragazzi
Tel: 86 10 65614175
Fax: 86 10 65614179
enzo.ragazzi@otim.it

O.T.I.M. Spa Shanghai
Contact: Yuan Simin
Tel: 86 21 624 80412/91755
Fax: 86 21 62488204
yuan.simin@otim.it

CYPRUS
Orphee Beinoglou
Contact: Manos Tsantes
Tel: 30 210 9466 290
Fax: 30 210 9409 089

CZEH REPUBLIC
Cechofraht a.s.
Contact: Fairs Department
Tel: 420 844 555 588
Fax: 420 22056 1825
fair@cechofracht.cz

DENMARK
On-Site Denmark Aps
Contact: Lars Skovhoj
Tel: 45 3 282 0210
Fax: 45 3 282 0211
lars@onsitegroup.dk

EGYPT
Samehco Intl.
Contact: Sameh Guirguls
Tel: 20 2 454 3155
Fax: 20 2 455 5911
sameho@link.net

FINLAND
Schenker Oy Air & Sea
Contact: Irmeli Ikonen
Tel: 358 10 520 4226
Fax: 358 10 520 4230
irmeli.ikonen@dbschenker.com

FRANCE
WEL-World Exhibition Logistics
Contact: Sally Al-Salman
Tel: 33 1 6427 2117
Fax: 33 1 6427 3651
sally.alsalman@wel.fr

GERMANY
Pro Messe-Service GmbH
Contact: Robery Wimmer
Tel: 49 8271 80140
Fax: 49 8271 801490
r.wimmer@pro-messe.de

GREECE
Orphee Beinoglou
Contact: Manos Tsantes
or Jenny Hiou
Tel: 30 210 9466 290
Fax: 30 210 9409 089
jhiou@beinoglou.gr
mtsantes@beinoglou.gr

HONG KONG
Rogers Worldwide (HK) Ltd.
Contact: Connie Yuen
Tel: 852 2111 1151
Fax: 852 2111 1150/2111/1152
ada@rogershk.com

INDIA
R.E. Rogers India Pvt. Ltd.
Contact: Lekh Raj Thakur
Tel: 91 11 2694 9801
Fax: 91 11 2694 9803
thakur@rogersworldwideindia.com

INDONESIA
PT Rogers Karya Gelar
Contact: Yunni
Tel: 62 21 420 5430 / 4209204
Fax: 62 21 420 5453
rogerskg@indosat.net.id

IRELAND
Avant Air Ltd.
Contact: Mike McLeod
Tel: 353 1 8298800
Fax: 353 1 8612655
michael.mcleod@avantairsea.com

ITALY
O.T.I.M. Spa
Contact: Giamplero Beltrami
Tel: 390 2 699 12217
Fax: 390 2 699 12231
giampiero.beltrami@otim.it

JAPAN
Fairtrans International Ltd.
Contact: Takashi Oide
Tel: 81 3 3808 0915
Fax: 81 3 3808 0916
takashi.oide@fairtrans.info

KOREA
Kemi-Lee Expo Service
Contact: Justin Choi
Tel: 82 2 565 3400
Fax: 82 2 553 8458
overseas@kemi-lee.co.kr

MALAYSIA
Rogers Worldwide Mexico
Contact: Mireya Bolanos
Tel: 52 55 5536 7227
Fax: 60 3 5510 6296
rizal@rerkul.com.my

MEXICO
Rogers Worldwide Mexico
Contact: Mireya Bolanos
Tel: 52 55 5536 7227
Fax: 52 55 5523 2509
mireya@rogersmexico.com

NEW ZEALAND
Airryde New Zealand Ltd.
Contact: Jason Pudney
Tel: 64 9 837 8077
Fax: 64 9 837 8076
jason@airrve.net.nz

THE NETHERLANDS
Hudig Expo Services
Contact: Walter de Jongh
Tel: 31 10 5066188
Fax: 31 10 5066185
w.de.jongh@hudig.com

NORWAY
Cargo Partner
Contact: May Pettersen
Tel: 47 24134000
Fax: 47 24134001
mary@cargopartner.no

THE PHILIPPINES
Coltrans Cargo
Contact: Deedee Ledonio-Mallari
Tel: 632 8332551-55
Fax: 632 833 2358
exhibit@coltransargo.com

POLAND
C. Hartwig Gydnia SA
Contact: Katarzyna Pawlicka
Tel: 48 22 609 1896
Fax: 48 22 609 1900
k.pawlicka@chg.pl

PORTUGAL
Feir Expo
Contact: Abilio Branco
Tel: 351 21831 0660
Fax: 351 21 8310666
abilio.branco@rangel.pl

SINGAPORE
Rogers Expo Services Singapore
Contact: Vincent Tan
Tel: 65 6846 0055
Fax: 65 6846 1376
vincent@rogers-asia.com

SPAIN
RESA Expo Logistic
Contact: Jesus Rovira
Tel: 34 93 233 2000
Fax: 34 93 263 1894
jrovira@resainternaional.com

SOUTH AFRICA
Exhibition Freighting GSM
Contact: Jacqui Nel
Tel: 27 21 552 7248
Fax: 27 21 552 2349
ef-gsm@iafria.com

SWEDEN
On-Site Sweden AB
Contact: Pete Widman
Tel: 46 31 707 3070
Fax: 46 31 707 3075
peter@onsitegroup.se

SWITZERLAND
T-Link Management AG Ltd.
Contact: Carl Ziegler
Tel: 41 43 288 1888
Fax: 41 44 288 1899
exhibition@t-link.ch

TAIWAN
Rogers Worldwide Taiwan Ltd.
Contact: Henry Lee
Tel: 886 2 8772 7586
Fax: 886 2 8779 7587
henry@rogers-worldwide.com.lw

THAILAND
Sun Expo Services
Contact: Tongchai Chiochan
Tel: 66 2 728 4452 - 4
Fax: 66 2 752 8545 - 6
tongchai@sunexpothai.com

TURKEY
Tac Seyahat Ltd Sli
Contact: Tayfun Kutman
Tel: 90 312 446 0639
Fax: 90 312 446 0715
taviun@tacseyahat.com

UNITED KINGDOM
Rogers European Ltd
c/o EFI Logistics
Tel: 44 1 342 317777
Fax: 44 1 342 317600
ashley.head@efilogistics.com

VENEZUELA
Expotran, S.A.
Contact: Carolina Perna
Tel: 58 12 6005970
Fax: 58 12 6005977
cperna@expotran.com

ADVANCE WAREHOUSE SHIPPING

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To: _____

exhibitor name

Booth #: _____

WINDY CITY GIFT SHOW
c/o ROSEMONT EXPOSITION SERVICES, INC.
3412 N. RIVER ROAD
FRANKLIN PARK, IL 60131

DELIVER NO LATER THAN JULY 22, 2014

ADVANCE WAREHOUSE SHIPPING

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To: _____

exhibitor name

Booth #: _____

WINDY CITY GIFT SHOW
c/o ROSEMONT EXPOSITION SERVICES, INC.
3412 N. RIVER ROAD
FRANKLIN PARK, IL 60131

DELIVER NO LATER THAN JULY 22, 2014

DIRECT SHIPMENT TO THE CONVENTION CENTER

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To: _____
exhibitor name

Booth #_____

WINDY CITY GIFT SHOW
c/o ROSEMONT EXPOSITION SERVICES, INC.
DONALD E. STEPHENS CONVENTION CENTER
9300 WILLIAMS STREET
ROSEMONT, IL 60018

DELIVER NO LATER THAN JULY 23-25, 2014

DIRECT SHIPMENT TO THE CONVENTION CENTER

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To: _____
exhibitor name

Booth #_____

WINDY CITY GIFT SHOW
c/o ROSEMONT EXPOSITION SERVICES, INC.
DONALD E. STEPHENS CONVENTION CENTER
9300 WILLIAMS STREET
ROSEMONT, IL 60018

DELIVER NO LATER THAN JULY 23-25, 2014